Community Infrastructure Levy

Parish / Town Council Payments (Regulation 62A)

Annual Monitoring Return 2025-26

What should this form be used for?

Your Parish / Town Council has received a payment from the Community Infrastructure Levy (CIL). The Community Infrastructure Levy Regulations 2010 (as amended) require us to monitor if that money has been spent and if so, what has been provided. Therefore, please complete the tables below.

Please note that payments made in April 2026 correspond to amounts received by SDNPA within the preceding 6 months and are therefore to be accounted for within the previous financial year.

E.g. A payment received in April 2026 will be reported in the 2025-2026 financial year.

The money you have been paid must be used within 5 years of receipt or may have to be returned.

If you have any queries please do not hesitate to contact us on 01730 814810 or e-mail cil@southdowns.gov.uk

YOUR DETAILS

Parish / Town Council	Steep Parish Council
Name & position	Sam Marchant – Clerk/RFO

Reporting Year: 2025-2026

CIL Payments Received Summary	
1. Total CIL payments received (including any spent funds) (April 2017 – April 2026)	**£ 27,612.42**
2. CIL payment received in October 2025	**£ 0**
3. CIL payment received in April 2026	**£ 20,833.60**

CIL Receipts Retained	
What is the total amount of CIL received in 2025-26 (2 + 3) and unspent at the end of the financial year (31st March 2026)?	£ 0
What is the total amount of CIL received in previous years [1 – (2 + 3)] and unspent at the end of the financial year (31st March 2026)?	£ 4494.90

Expenditure			
Please provide us with a summary of what you have spent from the CIL grant during the reporting year 1st April 2025 – 31st March 2026:			
Infrastructure item *E.g. Playground equipment*	**Total CIL spent on project**	**Date of expenditure** *This is so we can ensure we report the spending of funds accurately.*	**Notes or comments** *E.g. Total cost of infrastructure project if part funded by another source.*
Steep Common – Gates, Fencing, Drainage	**£2283.92**	**12/01/2026**	**£11,140.70**
Total expenditure for reported year:	**£2283.92**		

If your project is under way or complete, please provide us with photographs, publicity, notes or other interesting materials where available so that we can use these as case studies for other groups.

Details of any receipts that the SDNPA have asked you to return (in accordance with regulation 59E):	
Total value of CIL receipts returned during the reporting year (2025 – 2026).	£ 0
The total value of CIL receipts due to be returned that has not been paid to the SDNPA.	£ 0

Publishing Your Report	
Please provide the parish council website link where you intend to publicise this report: *All Parish and Town Councils are required to display this form, or an equivalent, on their own websites no later than the 31st December after each financial year.* If you are unable to publish this information on your own website, the SDNPA can act as a substitute, but you must inform us that this is the case.	**www.steep-pc.gov.uk**

Signed: SMarchant – Sam Marchant Clerk/RFO
Date: 22/05/2026