

**Minutes of a meeting of Steep Parish Council Planning Committee
Held on Monday 13 April 2026 at 7pm
At Steep War Memorial Village Hall**

Present: Councillors: Alison Driver (Chair), Charlotte Duthie, Shannon Askew, Barry Haywood and Paul Nayton.
Sam Marchant (Clerk).
Public: None

Minute Ref

Item

- 26/19** **Apologies for absence**
Apologies were received from Andrew Howard, Robin Hollington and Terry Cook. Andrew Inkley was not present.
- 26/20** **Declarations of Interest**
No declarations of interest were made.
- 26/21** **Approval of Minutes**
The Minutes of the Planning Committee meeting held on Tuesday 24 March were approved as an accurate record and signed by the Chair.
- 26/22** **Public Comment**
Discussion points:
No members of the public were present.
- 26/23** **Planning Applications**
The Committee considered the Planning Applications:
- a) SDNP/26/01108/HOUS – Steep Farm Lodge, Steep Hill, Steep, GU32 2DB
Alterations including extension to dwelling including first floor extension over existing side projection.
- Discussion points:**
The submitted plans were reviewed; the overall footprint of the property had not been increased.
A site visit confirmed the extension remains within the existing footprint.
The applicant had engaged with neighbouring properties; no objections had been raised to date.
The proposal included one additional window, which was not considered to overlook neighbouring properties.
Members noted the potential for the proposal to improve the appearance of the dwelling.
Concerns were raised regarding potential light pollution, particularly in relation to dark skies.

It was noted that blackout blinds were proposed for rooflights; however, enforceability was questioned.

A bat survey was referenced but not clearly available within the planning documentation; further clarification was required.

Consideration should be given to alternative glazing options to minimise light spill.

Resolution:

No objection, subject to the considerations outlined.

Agreed comments for submission:

The Parish Council raises no objection to this application. However, the Council requests that consideration is given to the following:

- The potential impact of additional glazing and rooflights on light pollution, in line with dark skies policies.
- The specification and enforceability of blackout blinds or other mitigation measures to minimise light spill.
- Confirmation and appropriate consideration of any ecological impacts, including the findings of a bat survey.
- Exploration of alternative glazing solutions to further reduce light emission where appropriate.

26/24 Date of the next Planning Committee meeting

To be arranged as required.

There being no further business, the Chair declared the meeting closed at 7:10pm.

Signed:

Dated: