



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

Sam Marchant, Clerk to the Council Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**

2. **Declarations of interests:**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.

3. **Approval of Minutes:** to approve the minutes of the meeting held Monday 2 March 2026

4. **Public Comment**

5. **County Councillor Report:** to receive a report

6. **District Councillor Report:** to receive a report

7. **SIN:** received response and to agree further actions (AD/BH)

8. **Response to resident enquiry re Land at Church Road:** Letter for approval (AD/BH)

9. **Potential SSEN transformer:** to receive an update (AD)

10. **SDNP Local Green Space Assessment:** to receive an update (PN)

11. **Church Road Green Space S106 details:** to receive report (BH)

12. **Lengthsman:**

a) To confirm continuation of scheme and participating parishes

b) Pay increase: for approval

13. **Roads and Traffic (CD/AI)**

a) Church Road 20mph: update and further action to be agreed

14. **War Memorial:** to receive an update (AI/CD/SA)

15. **Policies/Procedure for review**

a) PC Risk Assessment: to receive actions following review

16. **CAB Grant Request:** for approval

17. **Finance and Admin:**

a) to approve the HSBC bank reconciliations to 10 March 2026

b) to approve the Lloyds bank reconciliations to 31 March 2026

c) to approve Finance Summary Actuals vs Budget and list of payments & receipts report

d) PC Insurance Pre Renewal Questionnaire: for review

18. **APA Speaker & Plans:** to agree

19. **Items for the next agenda:** to receive items

20. **Date and time of next meeting:** Tuesday 5 May 2026 7.30pm & APA/AGM Monday 11 May 7pm