STEEP PARISH COUNCIL

PARISH COUNCIL MEETING
TUESDAY 2nd OF JUNE 7.30pm
STEEP VILLAGE HALL

Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below. Sam Marchant, Locum Clerk to the Council Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**

   Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:**
   a) to approve the minutes of the meeting held 6th May 2025
   b) to approve, in principle, the minutes of the Annual Parish Assembly held 12th May 2025
   c) to approve the minutes of the Annual Parish Meeting held 12th May 2025
4. **Notice of Election or Co-option following Cllr Jenny Martins resignation**
5. **Public Comment**
6. **County Councillor Report:** to receive a report
7. **District Councillor Report:** to receive a report
8. **Steep Marsh:** to receive a written report (AD/CD/AH)
9. **Combined working group:** to hear plans for 14th of June Public Drop In (AD)
10. **Common** (SA/PG/TC/CD)
    a) Bonfire Agreement: to review
    b) Circular benches: to agree actions
    c) Entrance access gateway: to discuss options
    d) Report of issues
11. **ASW Insurance Claim:** to receive an update
12. **Finance and Admin:**
    (a) to approve the HSBC bank reconciliations to 10th May 2025
    (b) to approve the Lloyds bank reconciliations to 31st May 2025
    (c) to approve Finance Summary Actuals vs Budget and list of payments & receipts report
13. **Working Group appointments**
    a) Policy Working Group
    b) IT Working Group

14. **Items for the next agenda:** to receive items
15. **Date and time of next meeting:** Monday 7th July 7.30pm