STEEP PARISH COUNCIL

PARISH COUNCIL MEETING
MONDAY 7th APRIL 7.30pm
STEEP VILLAGE HALL

Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below. Sam Marchant, Locum Clerk to the Council Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
   Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held 3rd March 2025
4. **Co-option of new Cllr following Cllr Waley-Cohens resignation and public advertisement:** to Co-opt
5. **Resignation of Cllr Holmes**
6. **Notice of Co-option and Cllr Vacancy Advertisement details**
7. **Public Comment**
8. **County Councillor Report:** to receive a report
9. **District Councillor Report:** to receive a report
10. **Hampshire County Council Future Services Consultation:** to note
11. **Steep Common Entrance SDNPA CiL Funding**
    (a) Funding application form: for approval
    (b) Quotations for works: to note
    (c) Pre application form to ascertain whether permission is required: for approval
12. **The Common:**
    (a) Play equipment repair quotations: for approval
    (b) Stone bench: to note cleaning maybe needed
13. **Steep Marsh developments and how best to proceed:** to agree any next steps (AD/CD)
14. **Combined working group:** receive a written report (AD)
15. **HCC Tree Team Services:** to note break down of costs and advise date for survey
16. **Finance and Admin:**
    (a) to approve the HSBC bank reconciliations to 10th March 2025
    (b) to approve the Lloyds bank reconciliations to 31st March 2025
    (c) to note the payments & receipts report for March
    (d) to approve cheques / direct debits payable for April
    (e) Risk Register: to note actions following review
17. **Stolen ASW and Damaged SID Units:** update on insurance claim
18. **Insurance Pre Renewal Questionnaire:** for approval
19. **Lengthsman Lead Contract:** for approval
20. **Policies:**
    (a) GDPR: to adopt the following
        i) Data Security
        ii) Bring Your Own Device
        iii) Data Retention
    (b) Anti Bullying and Harassment to extend to Cllrs: for adoption
    (C) TORs Footpath Working Group: for adoption
21. **CAB Grant Request:** for approval
22. **FOSC Grant Request:** for approval
23. **Items for the next agenda:** to receive items

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24. **Confidential Business:**
   (a) to pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of agenda items 24b where publicity might be prejudicial to the special nature of the business.
   (b) to receive the final apology and agree for this to be publicly given at the beginning of the May PC meeting.

25. **Date and time of next meeting:** Tuesday 6th May 2025 7.30pm at Steep Village Hall & APA/AGM Monday 12th May 7.30pm