

Steep Parish Council

PC/VH Combined Working Group - Terms of Reference

This working group is an amalgamation of the following:

- SWMVC Outside Space working group
- Parish Council Church Road working group
- Parish Council Land at Church Road and Public Open Space working groups

It is responsible to Steep Parish Council and to Steep War Memorial Village Club of which the PC is the sole trustee. Its primary purpose is to facilitate a joined-up approach to potential developments in the central part of the village, including the junction at Church Road/Mill Lane, the proposed Public Open Space on Church Road, the Village Hall and its surrounding land.

The Group has no delegated authority but will make recommendations to the Parish Council and/or SWMVC for consideration. It will deliver reports on its progress and any recommendations to the PC and/or SWMVC for consideration at PC/SWMVC meetings.

Membership

Four Parish Councillors, with other councillors and members of the Steep community involved as and when required. It will be chaired by a Parish Councillor, to be decided by the members of the group.

Meetings

These are informal and may be held remotely. Their frequency will be determined by the Chair. Minutes do not have to be taken but are considered best practice.

Scope of Work

To act as the Parish Council/SWMVC's main contact point for Wilson Designer Homes, Steep In Need, SDNPA and Hampshire Highways and other relevant parties.

To seek advice from a range of relevant professionals as required.

To ensure effective community consultation.

Subject to the Clerks powers under Financial Regulations, it has an agreed PC budget of £2000 which can be spent as required. It may also draw on VH funds as appropriate.