STEEP PARISH COUNCIL

PARISH COUNCIL MEETING
MONDAY 3rd February 7.30pm
STEEP VILLAGE HALL

Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below. Sam Marchant, Locum Clerk to the Council Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
   Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held 13th January 2025
4. **Public Comment**
5. **County Councillor Report:** to receive a report
6. **District Councillor Report:** to receive a report
7. **Current CiL Funds**
   (a) to receive report of the receipt funds from the Clerk/RFO
   (b) to agree allocation of current receipt funds to the Common Entrance project
8. **VE Day 80 – 8th May 2025:** to receive volunteers for organising events to run alongside the Film Club showing.
9. **Registering Assets of Community Value under the Localism Act 2011:** to receive list of proposed sites
10. **Defibrillator Project:** to receive a written report from Cllr Hollington
11. **Combined working group:** to note ongoing work is being undertaken
12. **Roads and Traffic working group:** to receive a written report
13. **Footpaths:** to receive a written report from Cllr Duthie
14. **Lengthsman:** to receive a written report from Cllr Duthie
15. **Steep Marsh:** to receive a written report from Cllrs Driver and Duthie
16. **Finance:**
    (a) to approve the HSBC bank reconciliations to 10th January 2025
    (b) to approve the Lloyds bank reconciliations to 31st January 2025
    (c) to note the payments & receipts report for January
    (d) to approve cheques / direct debits payable for February
17. **APA Speaker:** to agree proposed speaker
18. **FOSC grant request: to approve**
19. **Steep SpeedWatch Team grant request:** to approve
20. **Community Emergency Plan:** a draft to be circulated for approval in March
21. **TORs:** to receive TORs for Footpaths
22. **Correspondence received**
    (a) **HCC Tree Team Services:** to agree whether a tree inspection on PC land is required
    (b) **Government consultation on strengthening the standards and conduct framework for local authorities, including PCs, in England:** for Cllrs to submit views by 26th February.
23. **Confidential Business:**
    (a) to pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of agenda items 23b and 23c where publicity might be prejudicial to the special nature of the business.
    (b) to receive update on complaint from Cllr Holmes and Cllr Waley-Cohen
    (c) to note that the HALC Cllr Mediation Session had taken place on the 20th of January and that a report would be produced by HALC and circulated to Cllrs for the March PC meeting.

24. **Date and time of next meeting:** Monday 3 March 2025 7.30pm at Steep Village Hall

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