



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

D Rodgers

Dawn Rodgers, Locum Clerk to the Council, 27th August 2024

Email: clerk@steep-pc.co.uk

AGENDA

1. **To welcome Sam Marchant as locum clerk for the meeting**
2. **Apologies for absence**
3. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
4. **Public Comment**
5. **Approval of Minutes:** to approve the minutes of the meeting held 8th July 2024
6. **Public Comment**
7. **County Councillor Report:** to receive a report
8. **District Councillor Report:** to receive a report
9. **Church Road – Open Space Land Management:** to discuss the email and enclosures from Sarah Round, SDNPA Principal Development Management Officer, and agree next steps
10. **Church Road Traffic working party:** to receive a written report from the working party and note the application for 20mph speed limit has been submitted
11. **Clerk Recruitment:**
 - (a) To note that Mel Taylor, locum clerk, was not able to continue until new clerk appointed
 - (b) To agree new dates for the recruitment process to facilitate hiring of permanent clerk more quickly
12. **To note the resident vacancy at Eames Almshouse in Church Road**
13. **Roads and Traffic working party:**
 - (a) To receive a report from Cllr Holmes
 - (b) To note the installation of the new village gate
14. **Steep Marsh:**
 - (a) To receive the July written update from Cllrs Driver and Duthie re Brickyards
 - (b) To agree a deputation to attend an EHDC full council meeting to provide a public comment regarding Brickyards issues (as agreed at the Steep Marsh meeting)
 - (c) To note the wording of the public comment above will be agreed by the PC via email and submitted to EHDC Democratic Services no later than noon 3 working days prior to meeting
15. **Footpaths:** to receive a written report from Cllr Duthie
16. **Defibrillator project:** to receive a written report from Cllr Hollington
17. **Lengthsman:** to receive a written report from Cllr Duthie
18. **Steep Common:**
 - (a) To receive a written report from the Common working party
 - (b) To discuss an increase of £200 in the playground maintenance quote, and agree a way forward
19. **To note assistance has been requested from HALC in helping the council work together cohesively**
20. **Email from Steve Ridgeon (SDNPA Member – East Hampshire Parishes:**
 - (a) To note the SDNPA Local Plan Survey and discuss next steps if the Parish Council wish to respond
 - (b) Reminder re applications for CIL funding (2025) will be open later this year
21. **National Planning Policy Reform Government consultation:**
 - (a) To note email from EHDC re 86% increase in new housing allocation and discuss if the PC would like to respond to the consultation (closes 24th September 2024)
22. **Finance:**
 - (a) To approve the HSBC bank reconciliations to 10th August 2024
 - (b) To approve the Lloyds bank reconciliations to 21st August 2024
 - (c) To note the payments lists for July and August
 - (d) To approve cheques / direct debits payable for September
23. **Parish Drop-in 21st September: to agree councillor attendance and necessary arrangements**
24. **Correspondence received:**
 - (a) TBC - Wednesday 2nd October - virtual SDNP Parish Meeting (volunteers to attend needed)
25. **Date and time of next meeting:** Monday 7th October 2024 7.30pm at Steep Village Hall