



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

S Humphrey

Sandra Humphrey, Clerk to the Council, 31st January 2024

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held 15th January 2024.
4. **Public Comment**
5. **County Councillor Report:** to receive a report.
6. **District Councillor Report:** to receive a report.
7. **Land at Church Road:**
8. (a) To receive any updates.
9. **Anti-social behaviour:**
(a) Update on PCSO attending Parish drop in on 24th February.
10. **Roads and Traffic working party:**
(a) To receive a report on current works
(b) Refreshing of white lines on C18
(c) To review progress on potential new HGV signage in Steep Marsh
(d) To discuss a way forward with Church Road traffic and 20mph speed limit
(e) To discuss the request from Westmark Hamlet Group for a feasibility study for traffic calming/speed restrictions on A272 and agree a way forward.
11. **Defibrillator project:**
(a) To update on date set of 24th February.
12. **Parish Drop in Coffee morning:**
(a) To update on date of 24th February (immediately after defibrillator training) re staffing and refreshments
13. **Steep War memorial:**
(a) To discuss further necessary works
14. **Finance:**
(a) To approve the bank reconciliations to 10th January 2024
(b) To note the payments list for January 2024
(c) To approve cheques / direct debits payable for February 2024
15. **Correspondence received:**
(a) Update on Bell Hill residents (Sandsbury Lane) letter re road danger due to lack of signage and central road markings
16. **Temporary Comms replacement for Cllr Holmes**
(a) To elect temporary replacement.
17. **Confidential session:**
(a) *To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of agenda items 17b – **for consideration of confidential contract.***
(b) To discuss the terms and conditions of Roads and Traffic contract.
18. **Date and time of next meeting:** Monday 4th March 2024 at 7.30 pm at Steep Village Hall