

MINUTES
Steep Parish Council Meeting
Monday 3rd June 2024 at 7.30 pm

Present: Cllrs. Jenny Martin (Chair), Robin Hollington, Terry Cook, Alison Driver, Paul Garstin, Freddie Holmes. Shannon Askew, Charlotte Duthie

Also present: Sandra Humphrey, Clerk
-There were 3 Member of the public (MOP)

- | Minute | Item |
|---------------|---|
| 24/105 | Apologies for Absence
Apologies for absence were accepted from Cllrs Waley-Cohen and Oppenheimer |
| 24/106 | Declaration of interest
Councillors were reminded of the declaration as received on the agenda.
Cllr. Robin Hollington advised that his company, Inspired Information Services, manages the e-mail system for the Parish Council. |
| 24/107 | Approval of Minutes
These were not ready to approve. |
| 24/108 | Public Comment
MOP1 raised concerns on the recent serious accident on the corner down the hill from Steep Church. The Parish Council are aware of this.
MOP2 asked why land at Church Road not on agenda they were informed it will be on the next agenda.
MOP3 raised concerns about the signage on Church Road is hidden by foliage.
Cllr Duthie informed that The Lengthsman has now cut this back. |
| 24/109 | Church Road traffic working group
(a) Update on progress of online consultation – It was agreed that this is now ready to go on website with 100 printed copies to deliver to residents, Church, Cricketers, Steep School and the 3 notice boards, will need QR code on poster. Also go into newsletter will run until 28th June 2024.
(b) Steep Hollow accident – Cllr Holmes informed that all R&T can do is organise a meeting with Cllr Oppenheimer and Hampshire Highways, but unfortunately as a parish council we have no powers to impose anything on highways, although a request will be made to highways for 2 new style chevron signs. |
| 24/110 | County Forum
Unfortunately, this now coincides with the meeting with Stuart Wilson (WDH) and James Rush (SIN). |
| 24/111 | Roads and Traffic Working Group
(a) The payments were approved for the camera signs and ASW scheme. It was noted that these cameras record speeds, shares data with police but cannot issue tickets.
(b) The revised ToRs for Roads and Traffic Working Group were previously sent via email and were accepted with all in favour.
(c) The ToRs for the ASW Working Group, to sit inside Roads and Traffic Working Group were agreed with all in favour. |
| 24/112 | Bus Service
The current bus service which is funded by HCC and run by AMK is being withdrawn. Clerk to contact Cllr Oppenheimer to see what can be done to keep this service. |

24/113 **Steep Common**

- (a) Update on quote for gateway refurbishment – awaiting quote, requested from Highfield Construction.
- (b) Update on quotes for Play equipment clean and further work on seating - awaiting quote, requested from Highfield Construction.
- (c) Update on any further works needed and any debris removal – this is in hand.
- (d) Steep School request to use the Common on 5th July for a charity fundraiser after was discussed all were in favour once clarification received as to what is being planned, Clerk to report back once School have confirmed. This will replace their summer fair this year and they are likely to have a bouncy castle, BBQ and some live music.

24/114 **Finance**

- (a) To approve cheques/direct debits payable for June 2024 – approved with all in favour (appendix).
- (b) To confirm the date for the period of Notice of Public Rights announcement – deferred to 17/6/24.
- (c) To confirm there is no conflict-of-interest of BDO (external auditor) and sign form – deferred to 17/6/24.

24/115 **Date and Time of next meeting**

Extraordinary Meeting Monday 17th June at 7.30 pm in Small Meeting Room

The meeting closed at 9.27 pm

APPENDIX

Cheques - payment 2024(already issued since last PC meeting)

Chq No.	Amount	Payee	Service
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Cheques - May payment 2024

100588	489.60	Parish On line	Website and planning software for year
100589	480.00	Hart Landscaping	Lengthsman
100590	81.00	J Hollington	Clerk Mentoring
100591	22.20	J Martin	Reimburse for stationery for Church Rd Workshop
100591	67.42	J Martin	Reimburse for APA refreshments
100592	1108.89	Clerk	Salary May
100593	20000.00	Steep Parish Council	Transfer of funds from HSBC account to Lloyds account
Subtotal	£451.45		

Direct Debits – May 2024

Invoice	Amount	Payee	Service
ISS0003694	£77.52	Inspired Information	Email, phone, Microsoft licences

Subtotal £77.52

TOTAL £528.97