



**EXTRAORDINARY PARISH COUNCIL
MEETING
MONDAY 17th June 2024, 7.00pm
STEEP VILLAGE HALL
Small Meeting Room**

Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.
S Humphrey

Sandra Humphrey, Clerk to the Council, 11th June 2024

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Public Comment**
4. **End of financial year arrangements:**
 - a) That Steep Parish Council note the Internal Auditor's Approval of the Annual Accounts 23/24 – These have been checked and signed off by the Internal Auditor (Paul Reynolds) from Fair Accounting.
 - b) That Steep Parish Council approve the Annual Governance Statement for the FY 2023/24 and authorise the Chair & Clerk to sign the document accordingly.
 - d) That Steep Parish Council approve the Accounting Statement for the FY 2023/24 and authorise the Chair and Clerk to sign the document accordingly.
 - e) That Steep Parish Council approve the dates for the exercise of public rights.
 - f) That Steep Parish Council confirm that it has no conflict of interest with the external auditors BDO LLP and authorise the Chair and Clerk to sign.
5. **Finance:**
To approve cheques/direct debits payable for June 2024
6. **Date and time of next meeting:** Monday 1st July 2024 7.30pm at Village Hall Steep