



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

S Humphrey

Sandra Humphrey, Clerk to the Council, 28th May 2024

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meetings held on 20th May 2024.
4. **Public Comment**
5. **Church Road traffic working group**
 - (a) Update on progress of online consultation.
 - (b) To discuss any action with regards to the recent letter received on the recent accident on the bend at sleepy hollow.
6. **County Forum Launch**

To agree a representative from Planning Committee to attend the free forum at Winchester Guildhall on the evening of Wednesday 19th June 2024 at 6 pm.
7. **Roads and Traffic working party:**

To approve a payment of £143.02 for an extension to the 30mph repeater sign south of the Cricketers to enable it to be used for mounting an ASW unit. To approve a payment of £67.94 for two camera signs associated with the ASW scheme. All to be provided and installed by HCC.

For the information of the Finance Committee, this is to be drawn from the Roads and Traffic budget, so no extra funding required.

To approve revised ToRs for Roads and Traffic Working Group, to allow for the formation of sub-working groups as and when required.

To approve the ToRs for the ASW Working Group, to sit inside Roads and Traffic Working Group.
8. **Bus Service in Steep**

To discuss any action to be taken on the bus service in Steep.
9. **Steep Common**
 - (a) Update on quote for gateway refurbishment.
 - (b) Update on quotes for Play equipment clean and further work on seating.
 - (c) Update on any further works needed and any debris removal.
 - (d) To discuss and agree if Steep School can use the Common on 5th July for a charity fundraiser after school based around the Olympics. This will replace their summer fair this year and they are likely to have a bouncy castle, BBQ and some live music.
10. **Finance:**
 - (a) To approve cheques/direct debits payable for June 2024
 - (b) To confirm the date for the period of Notice of Public Rights announcement.
 - (c) To confirm there is no conflict-of-interest of BDO (internal auditors) and sign form.
11. **Date and time of next meeting:** Monday 1st July 2024 7.30pm at Village Hall Steep