

MINUTES
Steep Parish Council Meeting
Monday 8th April 2024 at 7.30 pm

Present: Cllrs. Jenny Martin (Chair), Robin Hollington, Shannon Askew, Terry Cook, Alison Driver, Harriett Waley-Cohen, Paul Garstin, Freddie Holmes.

Also present: Sandra Humphrey, Clerk, J Hollington (Supporting Clerk) John Payne PCSO, Cllr Nick Drew District Councillor There were 5 Member of the public.

The Chair pointed out that in accordance with the Standing Orders any comments should be directed to The Chair, she also informed that item 16 IT Contracting is being deferred to future meeting.

- | Minute | Item |
|---------------|---|
| 24/69 | Apologies for Absence
Apologies were accepted from Cllrs Shannon Askew and Russell Oppenheimer County Councillor. |
| 24/70 | Declaration of interest
Councillors were reminded of the declaration as received on the agenda.
Cllr. Robin Hollington advised that his company, Inspired Information Services, manages the e-mail system for the Parish Council. |
| 24/71 | Approval of Minutes of 25th March 2024
These were approved with all in favour. |
| 24/72 | Public Comment
Concerns were raised by MOPs about the anti-social behaviour and accidents in Church Road, particularly at night. It was suggested that PC records should be sent to The Hampshire Records Office once digitised where they could be kept safe and available for consultation by the public. |
| 24/73 | District Councillor Report
Cllr Drew summarised in general: -
-He attended the recent Steep Marsh Residents meeting and will action enquiries into run off wastewater.
-He was delighted to see John Payne the PCSO at the meeting but was saddened, to hear Anti-Social behaviour still happening in Steep.
-Speed Watch group have requested further grant funding.
-Concerns from public on recent planning are not being followed up. |
| 24/74 | Land at Church Road
The current application for nine houses will be considered at a formal meeting of the Full SDNPA Planning Committee on 11 th April. It was agreed that Cllr Alison Driver will attend to speak on behalf of the Parish Council. The Planning Officer has recommended approval of the application.
Stuart Wilson has confirmed that construction vehicles will not be parked at the VH. |
| 24/75 | County Councillor Report
The report was previously distributed to all councillors and full report is attached at appendix A.
The Chair highlighted some of the points in Cllr Oppenheimer's absence.
Highways – A272 (Winchester Road through Stroud) has been included in resurfacing project for this financial year.
Local Nature Recovery Strategy – A public survey was recently conducted with a great response of what was important to them. This information will be analysed to help shape the draft Local Nature Recovery Strategy for Hampshire. |

Community Transport – Locally organised community transport has many advantages over public transport and urged to look on Community Transport webpages on the HCC website, especially as buses cancelled in villages. (note to put this on next agenda)

BOATS – 2 of the Boats have been damaged by 4 x 4's in Steep .

24/76 **Anti-Social Behaviour**

John Payne PCSO reported on the local police structure and crime around Steep during the past year, these included seven burglaries in Steep, these included from outbuilding, and houses, in particular Owens Cycles who have been repeatedly targeted and has recently lost £20,000 of electric bikes, even after increased security. There have also been seven incidents of damage around the village.

He reported that traffic police are developing new strategies for A272/A32 with regular, Patrols both by marked and unmarked cars, and that there will be increased policing on the C18.

24/77 **Roads and Traffic Working Party**

(a) Cllr Holmes reported C18 traffic calming cameras and gates have been ordered, and will take some time to install, costs have been covered by grants from EHDC and SDNPA.

(b) It was agreed for a reminder to be put in the newsletter for residents to bring in recycling bins from the roadside after collection.

(c) Hedge cutting on Stoner Hill and elsewhere was discussed this is the responsibility of land/house owner letters can be sent and if work not addressed HCC will carry out the work and charge the owner. Guidelines however are that hedges are not to be cut between March and September unless there is a safety issue.

(d) A highways Engineer has agreed to come and have a look at the condition of passing places.

(e) HCC have produced a water course diagram which is available on their website which sets out clearly responsibility for clearing ditches.

Cllr Cook thanked the R&T group for their work.

24/78 **Steep Common**

(a) The Hampshire Monday group have cleared fallen trees and checked saplings.

(b) A quote is needed for the maintenance on the playground equipment, and entrance access improvement. This will be added to the next agenda.

(c) Steep School event for June request to use common was discussed, we will need sight of their insurance and confirmation of any bbq and tidy up policy along with a copy of their risk assessment, The Clerk to request this and if all conditions are met then it is agreed.

(d) Steep PC discussed details of a potential event to commemorate D-Day.

24/80 **GDPR**

No update to report.

24/81 **Steep Marsh Notice Board**

This has now been treated and is ready to be erected however Simon was not at meeting to confirm date.

24/82 **IT Contracting**

Item deferred until further information available.

24/83 **Lengthsman**

Cllr Duthie reported on the work of The Lengthsman over the year. The grant has been confirmed over the next two years for the continuing of the scheme.

A list of the work The Lengthsman is able to carry out to be sent to all councillors.

24/84 **Steep Marsh Informal Meeting**

There was a good turnout of a focused meeting, the outcomes were: -

A list of the conditions on the Brickyards will be sent to the councillors to enable monitoring of usage.

Steep PC will write to the two landowners with reference to compliance issue.

Another meeting will be held in September with enforcement officers, which the landowners will be invited to attend.

24/85 **Finance – All documents were previously emailed to council.**

(a) Bank reconciliations to 10th March 2024 were agreed with all in favour.

(b) Payments list for April 2024 were agreed with all in favour although some cost centre postings on Scribe need correcting.

(c) Approve cheques/direct debits payable for April 2024 were approved. See below.

24/86 **Date and Time of next meeting**

The Annual Parish Meeting and AGM will be held on Monday 13th May at 7 pm with all in favour.

The meeting closed at 8.51 pm

Cheques - payment 2024(already issued since last PC meeting)

Chq No.	Amount	Payee	Service
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Cheques - Apr payment

2024

100584	£427.00	Hampshire Association of Local Councils	HALC Affiliation Fees 2024-25
100585	£24.45	Clerk	Reimburse printer ink & mobile phone fees 3 months

Subtotal **£451.45**

Direct Debits - Apr 2023

Invoice	Amount	Payee	Service
ISS0003618	£77.52	Inspired Information	Email, phone, Microsoft licences Bank charges - account fee plus cheque fees

Subtotal **£77.52**

TOTAL **£528.97**