



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

D Rodgers

Dawn Rodgers, Clerk to the Council, 1st November 2023

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held on 4th September 2023, 11th October 2023 and 19th October 2023
4. **Public Comment**
5. **County Councillor Report:** to receive a report
6. **District Councillor Report:** to receive a report
7. **Land at Church Road:**
 - (a) To agree the final wording of PC planning response for submission by 10th November
 - (b) To discuss any further steps
8. **Roads and Traffic working party:**
 - (a) To receive a report on current works and SpeedWatch
9. **Steep Marsh noticeboard**
 - (a) To receive 3 quotes with a recommendation on a way forward, and agree recommendation
 - (b) To discuss and agree a way forward with the previously purchased noticeboard
10. **Steep Marsh:**
 - (a) To receive a report from the Steep Marsh residents Association meeting re Brickyards development
11. **To discuss and decide the following Grant Applications from:**
 - (a) Steep Film Society
 - (b) Hampshire Monday Group
12. **Planning Committee:**
 - (a) To agree the Planning Committee draft Terms of Reference
13. **Communications Working Party:**
 - (a) To agree the proposed Terms of Reference
14. **Clerk job vacancy**
 - (a) To discuss and agree the Clerk job specification
15. **Remembrance Day Service at the War Memorial:**
 - (a) To discuss final arrangements
16. **Finance Committee:**
 - (a) To agree changing the Finance Committee to a working party
 - (b) To agree the Finance Committee Terms of Reference
 - (c) To receive a review of the Insurance Cover
 - (d) To discuss and agree the 2024-25 Draft Budget and Precept proposal
 - (e) To propose and agree alternative options to the HCC Loan Account
17. **Finance:**
 - (a) to approve the bank reconciliations to 10th October 2023
 - (b) to note the payments list for Oct
 - (c) to approve cheques / direct debits payable for November
18. **Parish Drop In Coffee morning:**
 - (a) To agree the date for the next drop in morning at the village hall
19. **Correspondence received:**
 - (a) Notice of Review of Polling Places (EHDC)
 - (b) Local Plan Review Hampshire Parishes Workshop 6th December 6pm – 8.30pm (attendees required)
20. **Date and time of next meeting:** Monday 4th December at 7.30 pm at Steep Village Hall