



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

*D Rodgers*

**Dawn Rodgers, Clerk to the Council, 6<sup>th</sup> October 2023**

Email: [clerk@steep-pc.co.uk](mailto:clerk@steep-pc.co.uk)

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of interests:**  
*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.*
3. **Approval of Minutes:** to approve the minutes of the meeting held on 4<sup>th</sup> September 2023
4. **Public Comment**
5. **County Councillor Report:** to receive a report
6. **District Councillor Report:** to receive a report
7. **Phase 2 management project:**
  - (a) To receive an update on the project
  - (b) To receive current estimated costs of the project
8. **Roads and Traffic working party:**
  - (a) To receive a report on current works and SpeedWatch
  - (b) To agree a letter campaign on hedges and ditches
9. **Land at Church Road:**
  - (a) To receive an address from the Chair
  - (b) to agree arrangements for managing the 19<sup>th</sup> October meeting (which is an extra meeting of the Parish Council to discuss a Category 1 planning application)
10. **Steep Marsh noticeboard**
  - (a) to receive a recommendation from Cllrs Martin and Askew and agree a way forward
11. **To discuss and decide the following Grant Applications from:**
  - (a) Steep Film Society
  - (b) Steep Firework and Bonfire event
12. **Planning Committee:**
  - (a) to agree the Planning Committee draft Terms of Reference
  - (b) to discuss and agree purchasing hardcopy SDNPA Local Plan (£38 plus postage per copy)
13. **Communications Working Party**
  - (a) To agree the proposed Terms of Reference
14. **Remembrance Day Service at the War Memorial:**
  - (a) To agree the event and potential event costs
15. **Clerk**
  - (a) To discuss and agree the purchase and use dedicated clerk mobile phone / SIM
16. **Finance:**
  - (a) to approve the bank reconciliations to 10<sup>th</sup> September 2023
  - (b) to note the payments list for September
  - (c) to note cheques / direct debits payable for October
  - (d) to discuss the HCC Finance Account and agree a way forward
17. **Correspondence received:**
  - (a) Brickyards – Class R permitted development change of use to Class E Physical and Fitness
  - (b) Complaint – Parking on the green at Hays Cottages
  - (c) Village Hall Defibrillator – training
  - (d) Proposed Farnborough Airport Expansion - petition
18. **2024 Calendar dates:** to agree the 2024 Calendar for Parish Council and Planning Committee meeting dates
19. **Date and time of next meeting:** Thursday 19<sup>th</sup> October 2023 at 7.30 pm at Steep Village Hall