



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

D Rodgers

Dawn Rodgers, Clerk to the Council, 29th August 2023

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held on 3rd July 2023
4. **Public Comment**
5. **County Councillor Report:** to receive a report
6. **District Councillor Report:** to receive a report
7. **Steep Fireworks Event:**
 - (a) To receive an update from the clerk
 - (b) To consider a grant application for the cost of insuring the Steep Fireworks event as a one-off event (outside of the Parish Council Insurance policy)
8. **Councillor Training Sessions:** to discuss further training needs and (where possible) agree a plan of action
 - (a) Councillor training - HALC
 - (b) Planning training – EHDC or HALC
 - (c) Finance training – HALC
 - (d) Chair person training - HALC
9. **Foothpaths:** to receive a report
10. **Phase 2 management project:**
 - (a) To receive an update on the project
 - (b) To discuss options for Stoner Hill (north) Village Gates and agree a way forward
11. **Roads and Traffic working party:**
 - (a) To receive a report on current works, SpeedWatch and SID
 - (b) To review and agree the Roads and Traffic terms of reference
 - (c) To discuss problems with verges and hedges and agree a way forward
 - (d) EHDC grant for Auto SpeedWatch camera – to receive an update on the application
12. **Finance:**
 - (a) to approve the bank reconciliations to 10th August 2023
 - (b) to note the payments list for July and August
 - (c) to receive a receipts list for July
 - (d) to receive and discuss the Actual to Budget figures year to date
 - (e) to approve cheques payable for September
 - (f) to note the completion of the BDO external audit and agree charge for any AGAR requests
 - (g) to approve additional payment to the Clerk for 20 additional working hours in July
13. **Steep Marsh noticeboard**
 - (a) To receive a recommendation from the clerk and agree a way forward
14. **Land at Church Road:**
 - (a) to receive any update from the Clerk
 - (b) to discuss and agree a meeting with WDH, currently proposed for Monday 9th October 2023
 - (c) to discuss and agree a provisional October date for an extra ordinary Planning Committee meeting (attendance of the full Council is required for a Category 1 application)
15. **Correspondence received:**
 - (a) Bramshott and Liphook Neighbourhood Development Plan – to note invitation for comments
 - (b) D-DAY 80 – to discuss the request for participation of lighting of Beacons from the Pageant Master to UK Town and Parish Councils
 - (c) SDNPA online meeting and Q&A session 4th October 2023 – to note the meeting and agree attendees
16. **October meeting:** to agree a change of date and / or time to accommodate clash of Chair official duties
17. **2024 Calendar dates:** to agree the 2024 Calendar for Parish Council and Planning Committee meeting dates
18. **Date and time of next meeting:** Monday 2nd October 2023 at 7.30 pm at Steep Village Hall