



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

D Rodgers

Dawn Rodgers, Clerk to the Council, 27th June 2023

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meetings held on 12th and 19th June 2023
4. **Public Comment**
5. **County Councillor Report:** to receive a report
6. **District Councillor Report:** to receive a report
7. **Completing the HCC Budget Consultation:** closing date is 23 July 2023
8. **Parish Council Drop In mornings:** to receive an update
9. **Land at Church Road:** to receive any update from the Chair
10. **Church Road Traffic working party:**
 - (a) To note the resignation of Cllr Duthie from the working party
 - (b) To appoint a further councillor to the working group
11. **To receive and agree the following documents:**
 - (a) Communications policy
 - (b) Roads and Traffic working group terms of reference
12. **Planning Committee training:** to receive an update from the planning training at Rowlands Castle PC
13. **Investigate Neighbourhood Plan**
 - (a) To propose holding an information gathering & Q&A session with planning experts in Sept
 - (b) To agree potential dates on which to hold the session
14. **Bench and Mapboard at Mill Lane**
 - (a) To appoint councillors responsible for the bench and mapboard (checking and arranging maintenance)
15. **Phase 2 management project:** to receive an update
16. **Roads and Traffic working party:**
 - (a) To receive a report on current works
17. **Steep Marsh noticeboard**
 - (a) To receive an update from the clerk
 - (b) To decide a way forward
18. **Finance:**
 - (a) to approve the bank reconciliation to 10th June 2023
 - (b) to approve cheques and direct debits for July payment
 - (c) to receive an update re Online Banking
19. **GDPR:**
 - (a) To receive an update on progress from the clerk
20. **Correspondence received:**
 - (a) EHDC to hold full council meetings in various locations around the district
 - (b) EHDC Early bin collections
21. **Date and time of next meeting:** Monday 4th September 2023 at 7.30 pm at Steep Village Hall