



**Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.**

*D Rodgers*

**Dawn Rodgers, Clerk to the Council, 28<sup>th</sup> March 2023**

Email: clerk@steep-pc.co.uk

**AGENDA**

1. **Apologies for absence**
2. **Declarations of interests:**  
*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.*
3. **Approval of Minutes:** to approve the minutes of the meeting held on 6<sup>th</sup> March 2023
4. **Public Comment**
5. **Land at Church Road:** to receive an update
6. **Steep Village Hall:** to receive a report from the Trustee Working Party
7. **County Councillor Report:** to receive a report
8. **District Councillor Report:** to receive a report
9. **Footpaths:** to receive an update of meeting with Megan Cledwyn, Community Engagement Ranger
10. **Clerk's report:**
  - (a) to receive a report from the Clerk
  - (b) to agree an annual budget for training
  - (c) to agree a budget for a new dedicated clerk laptop
  - (d) to provide an update on the Parish Council Facebook page
11. **Steep Marsh Noticeboard:** to agree the removal of current (broken) noticeboard until replacement location is agreed
12. **Citizen's Advice Bureau Grant Application:** to decide on awarding grant
13. **Finance:**
  - (a) to approve the bank reconciliation for March
  - (b) to approve cheques and direct debits for April payment
  - (c) to receive a report on Pensions Enrollment and re-declaration of compliance
14. **Steep Cricket Club:** to discuss and agree a response to the alcohol licensing application
15. **Steep Common:** to agree a permanent boundary solution at the agreed the boundary markers
16. **War Memorial:** to receive three quotes re tree works and agree a contractor
17. **Swings at Hays Cottages:** to agree a way forward with funding
18. **King's Coronation:** to discuss a village hall televised event
19. **SDNPA Parish Meeting 21 March:** to receive update
20. **Extended Deadline for Settlement Facilities Assessment 24/04/23:** to agree completed forms
21. **Annual Parish Assembly 2023:** to discuss and agree arrangements
22. **May Parish Council meeting:** to agree a date of 3<sup>rd</sup> May or the cancellation of the meeting
23. **Correspondence received:** (previously circulated)
  - (a) Loose dogs on Ashford Hangers (c/f from previous meetings)
  - (b) Extension SDNPA Open Space Assessment and Parish Priority Statements (20<sup>th</sup> October 2023)
  - (c) NALC - Civility and Respect Pledge
  - (d) NALC – Cyber Essentials
24. **Date and time of next meeting:** To be confirmed.