

STEEP PARISH COUNCIL

CHAIRMAN: Jim MacDonald

CLERK: Jenny Hollington

Minutes of a Parish Council Meeting held at 7.30 p.m. on Monday, 4th September 2017 at Steep Village Hall

Present: Cllrs. Jim MacDonald (in the Chair) Terry Cook Nick Hurst
Peter Cruttenden Christopher Laycock Jenny Martin
Simon Bridger

In Attendance: Jenny Hollington, Clerk

There were no members of the public in attendance.

Minute	Item	Action
17/120	<u>APOLOGIES</u> – Apologies had been received from County Councillor, Russell Oppenheimer and District Councillor, Nick Drew.	
17/121	<u>MINUTES</u> – The Minutes of the Meeting held on Monday, 17 th July 2017 were approved and signed.	
17/122	<u>DECLARATIONS OF INTEREST</u> – The Chairman reminded Councillors of their responsibility to declare any interest in any matter on the Agenda - none declared.	
17/123	<u>PUBLIC COMMENT</u> – None	
17/124	<u>COUNTY COUNCILLOR REPORT</u> – No report received.	
17/125	<u>DISTRICT COUNCILLOR REPORT</u> – No report received.	
17/126	<u>FINANCE</u>	
	(a) The bank reconciliation for August was approved and signed.	
	(b) The Steep Film Challenge has been postponed – the grant application will be considered once the event is rearranged.	
	(c) Details of August payments had been circulated to Parish Councillors and were authorised by the cheque signatories:	

Chq No.	Amount	Payee	Service
100140	£1,360.00	N. Rook-Blackstone	Lengthsman - July
100141	£598.53	J. Hollington	Clerk - July + expenses
100142	£11.80	HMRC	Tax - Clerk
Total :	£1,970.33		

(d) The following cheques were authorised for September payment:

100143	£60.00	Mythic Beasts	website hosting
100144	£21.00	PTC	dog bin
100145	£579.87	J. Hollington	Clerk - August

Total: £660.87

- 17/127 PARISH COUNCILLOR VACANCY – The vacancy has been advertised and the Clerk confirmed that Steep Parish Council can co-opt a new member. There has been some interest from parish residents so those concerned will be asked to write a short paragraph (no more than 250 words) on why they would like to be a Parish Councillor, and invited to attend the October Parish Council Meeting. Clerk
- 17/128 ROADS AND TRAFFIC
- (a) **On-Going Issues**
- Traffic Management Scheme – Stoner Hill/Bell Hill – no up-date received. Cllr. Laycock will continue to chase Ian Janes at Hampshire. CL
 - Meeting to engage with Bedales re. traffic – In the absence of the County Councillor, this item was deferred to the October meeting.
 - EHDC Leaf Sweeping – Correspondence received from EHDC stated that street cleaning would be carried out during August but, again, none of the lanes appear to have been swept. The Clerk was asked to contact EHDC again and request that the leaf sweeping is now carried out after leaf fall at the end of November. Clerk
 - HCC Communication – HCC state that where they are simply replacing like for like, e.g. white lines/cats’ eyes, they are not required to consult with the Parish Council/community. This is not satisfactory and it was agreed that the Chairman should write again to HCC to re-iterate the Parish Council’s disappointment at the level of consultation and the fact that it is not always the case that they are replacing like-for-like (no-one can remember white lines in Mill Lane or cats’ eyes at the entry to Steep Marsh). Chair
 - Kerbing at junction of Ashford Lane with Mill Lane – This is causing problems for long wheel based vehicles turning in and out of Ashford Lane who inevitably ride over the kerbs because of the very narrow lane and encroaching hedges. The Chairman will include this issue in his letter to HCC and stress that the type of traffic the lanes are carrying needs to be considered before any work is carried out. Clerk
 - Pratts Lane – The Clerk was asked to progress the water sample tests on the water leak. Clerk
- 17/129 SPEEDWATCH SCHEME – The Clerk was asked to contact PCSO John Payne and liaise re. the next steps to take this forward. Clerk
- 17/130 LENGTHSMAN SCHEME –
- Liss Parish Council have asked if they could join the Steep cluster, which would bring the total number of parishes in the cluster to 7. The Lengthsman and Clerk have indicated that this wouldn’t be a problem from their point of view and it was therefore agreed that Liss Parish Council could be included within the Steep cluster.
 - It was agreed that the following items should be included within the Lengthsman’s September work schedule - resurfacing and installing the Mill Lane map board and removal of metal post next to the gate at the Common. Footpath hedge cutting and ditch work will also be needed in the next few months – please advise Cllr. Martin/the Clerk if you know of any very overgrown footpaths Clerk
- 17/131 STEEP IN NEED TRUSTEES – The Trustees of the Steep in Need Charity are in the process of consulting with residents/village organisations on possibilities for the land next to the Village Hall and they hope to hold an open meeting for the Village in the coming weeks. It was agreed that the Parish Council should provide input to the Steep in Need Trustees based on the outcomes of the Parish Plan. A draft statement had been circulated prior to the meeting to include the outcomes of the Parish Plan, although it was recognised that the site cannot support all the proposals and that the

Trustees will be constrained by the regulations of the Charity Commission. The outcomes of the Parish Plan included:

- An attractive, open and coherent centre to the village
- A modest development of housing, some of which should be affordable
- A rearrangement of the highway around the junction with Mill Lane to help moderate traffic flow
- Open green space
- A small expansion of car parking for the Village Hall
- A site for the War Memorial transposed from the top of Mill Lane.

17/132 FOOTPATHS –

Footpath 22a – The SGS grant application has been approved and it is hoped that work will start in the next few weeks, depending on the weather!

Stiles on Footpath 26 – It was agreed that the Chairman would contact the landowner to discuss the problem and agree a way forward.

Chair

The Coach Road – The specification for the proposed works has been sent to Froxfield Parish Council asking whether they would be prepared to carry out repairs at the top of the path at the same time as the works at the bottom of the path – no response has been received yet. In the meantime, the Chairman will discuss the works with the County Councillor and check the status of the byway. It was agreed that the work should go ahead, subject to hearing from Froxfield Parish Council and HCC (Russell Oppenheimer). Funding via the new Rural Communities Fund will be sought towards this project.

Chair/
Clerk

Footpaths 501 and 29 – The Lengthsman has cut back the vegetation on these footpaths.

Footpath 30 – Notice of making a diversion to this footpath has been received from HCC and representations invited. It was noted that the changes proposed only affect a small part of the path and it was not thought that this would cause a problem for footpath users.

17/133 WAR MEMORIAL – It was agreed that a small Remembrance Day Service would be held on Saturday, 11th November. The Clerk was asked to liaise with Rev. John Owen, and organise a bugler for the occasion. As per previous years, coffee will be served afterwards at the Village Hall.

Clerk

17/134 STEEP COMMON –

Annual Play Inspection - Cllrs. Cook, MacDonald and Spurdle will meet to discuss the report and actions required and report back at the October meeting.

TC/LS
/Chair

Annual Bonfire & Firework Display – Permission for this much loved and very professionally run annual event was unanimously approved. However, it was noted that the Tree Warden has requested that this year the bonfire is moved another meter away from the Oak tree. A meeting between Parish Council representatives and the organisers of the bonfire will be organised and the Clerk was asked to set in motion the required risk assessment, insurance, alcohol licence, etc.

Clerk

17/135 MAP BOARD – A final version of the art work is awaited. Once approved, arrangements will be made for the ground to be prepared and the board installed by the Lengthsman.

Clerk

17/136 CORRESPONDENCE –

- HCC Serving Hampshire – Public consultation on cost savings – A response was discussed

but it was felt that the issue is very personal to individuals and that it would be difficult to send a Parish Council response.

- HCC – National Highways and Transport public satisfaction survey – the deadline for consultation responses is 20th October and it was therefore agreed to discuss this further at the October meeting.
- SDNPA – Infrastructure Delivery Plan – Projects for inclusion were discussed (Stoner Hill and Church Road traffic management schemes and improvements to the footpath infrastructure) – it was agreed that the Chairman should complete the on-line form and circulate to Councillors for comment.

Chair

17/137 FORTHCOMING MEETINGS –

- EHAP&TC - Wednesday, 6th September at 7.30 p.m. Inspector Philip Shore will be attending to talk about perceived increases in drug use and trends, and Helen Drake, Chief Executive of the CAB will also be giving an update on the newly procured advise service for East Hampshire. This is the first time the quarterly meeting has been hosted at Steep Village Hall and the Chairman urged Parish Councillors to attend.
- SDNPA Parish Workshops – Wednesday, 27th September – Festival Hall – Cllrs. Peter Cruttenden and Nick Hurst will represent Steep P.C.
- HALC – 70th Anniversary Celebrations – Great Hall, Winchester – The Chairman will attend this event
- Ashford Hangers Meeting – Wednesday, 4th October, Queen Elizabeth Country Park – The Chairman and Cllrs. Jenny Martin, Terry Cook and Simon Bridger will attend.
- Volunteer Day – Date to be arranged.

PC/
NH

Chair
Chair/
JM/TC
/SB

17/138 DATE OF NEXT PARISH COUNCIL MEETING – The next Meeting of Steep Parish Council will be held on Monday, 2nd October at 7.30 p.m.

The meeting closed at 9.15 p.m.