

STEEP PARISH COUNCIL

CHAIRMAN: Jim MacDonald

CLERK: Jenny Hollington

Minutes of a Parish Council Meeting held on Monday, 4th February 2019 at 7.30 p.m. at Steep Village Hall

Present: Cllrs. Jim MacDonald (in the Chair) Peter Cruttenden
Chris Laycock Jenny Martin
Jeff Graham Simon Bridger Terry Cook

In Attendance: Nick Drew, District Councillor
Russell Oppenheimer, County Councillor
Mrs. Teresa Benson-Colpi, Tree Warden
Jenny Hollington, Clerk

There were 2 members of the public in attendance at the meeting.

Minute	Item	Action
19/18	<u>APOLOGIES</u> – Apologies had been received from Cllrs. Kate Ashfield and Nick Hurst	
19/19	<u>MINUTES</u> – The Minutes of the Parish Council Meeting held on Monday, 7 th January were approved and signed	
19/20	<u>DECLARATIONS OF INTEREST</u> – The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda - none declared.	
19/21	<u>PUBLIC COMMENT</u> – <ul style="list-style-type: none">• An Island resident repeated a request for a 30mph speed limit from Cockshott Lane through the Village and asked Steep Parish Council to continue to campaign for this.• A resident of Stoner Hill said that, in the time he has lived in the Village, the amount of traffic on Stoner Hill has doubled and the issues of noise, danger, speed and litter have all increased.• The Chairman said he was entirely sympathetic and Steep Parish Council will continue to push for an extension of the 30mph speed limit through the village. He suggested that residents write to the Police Commissioner re concerns re. noise enforcement. The County Councillor confirmed that he would follow up the request for 30mph extension with Stuart Jarvis, Director of Economy, Transport and the Environment, at HCC.	
19/22	<u>COUNTY COUNCILLOR’S REPORT</u> – The County Councillor’s report had been circulated prior to the meeting and is appended to the Minutes. Russell Oppenheimer highlighted the new Recreation and Community Heritage Fund which will support projects which provide community benefit and/or help organisations become self-supporting, reducing reliance on public sector funding in the long term. In addition, small one-off grants will also be awarded to help pump prime community events and activities. <p>The results have been announced of the South Downs Photo Competition and Cllr. Oppenheimer said he hoped Steep Parish Council would consider submitting their own entries for this year’s competition – the competition will be advertised to residents via the newsletter and website.</p>	
19/23	<u>DISTRICT COUNCILLOR’S REPORT</u> – Cllr. Drew spoke on the following items:	

- Leaf Sweeping – The sweep of the parish lanes has been delayed but Cllr. Drew confirmed that Steep is on the list.
- Council Tax – Cllr. Drew confirmed that EHDC’s share of the Council Tax has been frozen for 2019-20
- Planning Compliance – Cllr. Drew is dealing with an issue of compliance in respect of a parish planning application – he confirmed that he should have an answer in the next couple of days.

19/24 WEBSITE MANAGEMENT – Following the resignation of the website manager, an advert has been placed in the parish newsletter to see if anyone in the village would be interested in taking this on. In the meantime, the Chairman has made enquiries via various organisations about website management - it appears that the current site has been set up using an interface called “Dream Weaver” and it may be more beneficial to convert it to “Word Press” to avoid having to use a third person to up-load documents. The Chairman will continue to research this option, whilst we wait to see if anyone in the village responds to the advertisement

Chair

19/25 FINANCE

- (a) Grant Application – A grant application for £200 for the Steep and Stroud Newsletter was approved.
- (b) Bank Reconciliation – The bank reconciliation for January was approved and signed.
- (c) Cheque payments - The following cheques were approved for February payment:

Chq No.	Amount	Payee	Service
100229	£42.00	PTC	Dog Bin
100230	£2,256.00	Chris Budd	Footpath 18
100231	£186.00	Dale Valley Training	Tree Warden - course
100232	£14.60	J. Graham	Traffic meeting expenses
100233	£1,315.00	N. Rook Blackstone	Lengthsman
100234	£2,791.00	HCC	Phase 1 Traffic management scheme
100235	£670.00	J. Hollington	Feb salary
100236	£200.00	Steep P.C.C.	Newsletter grant
100237	£25.00	J. MacDonald	Gift (Chairman's allowance)
Total :	£7,499.60		

- (d) The invoice for Phase 1 Traffic Management (£2791) had been overlooked within the end of year forecast 18/19. The error had been rectified and new figures circulated. Cllr. Cruttenden proposed that in future, approval of expenditure will be shown against the budget at each meeting to provide a check and this was agreed.

19/26 LENGTHSMAN – A meeting of parish representatives had been held to discuss applicants for the role of Lengthsman – A shortlist of 3 has been agreed and interviews will be held at the end of February.

19/27 LUTCOMBE POND – A meeting has been arranged with SDNPA representatives for 13th February to discuss the best way to take this project forward.

19/28 ROADS AND TRAFFIC –

Stoner Hill/Bell Hill – Notes from a meeting with Joe Folland, Traffic Management Engineer, had been circulated prior to the meeting. Various options for Phase 2 Traffic Management had been

discussed including electronic signage, village gates and a pedestrian crossing. It was agreed that the Roads and Traffic Committee should meet to draw up a plan of what is required for discussion/approval at the next meeting.

CL/TC/
Chair
JG

Road Maintenance Issues - Cllr. Cook had arranged another village “drive-through” with Joe Lait, Assistant Highways Engineer, to highlight on-going parish roads issues including surfacing and flooding. Mr. Lait had advised that currently Hampshire County Council are only undertaking safety defect work due to budget restrictions and none of Steep’s current issues meet the safety defect criteria. However, Mr. Lait confirmed that HCC would carry out some of the jetting works and additional ditching works in the new financial year.

Fencing in Mill Lane – A resident had queried the new post and rail fence on a verge in Mill Lane – it was suggested that the resident should contact the HCC report line if they are concerned.

19/29 FOOTPATHS – The following up-date on footpath issues was received:

Footpath 13 – The resurfacing work to this footpath has been delayed because of the weather.

BOAT 33 – The work to improve drainage and surface of the BOAT through Lythe Hanger has been completed

Footpath 12 – The dangerous manhole cover in front of the kissing gate has been reported to the Water Company who have promised to repair it as a matter of urgency. The Clerk was asked to check that this has now been done.

Clerk

19/30 STEEP COMMON –

Entrance – Cllrs. Bridger and Cook have cut back the hedge at the entrance hard, to improve the sight lines. The fence has also been repaired.

Annual Play Inspection 2019 – It was agreed to ask Nick Adams to carry out the Annual Play Inspection for 2019 as per previous years. Alternative options will be investigated for 2020.

JG

Tree Audit – Cllr. Graham and Mrs. Benson-Colpi, the new Parish Tree Warden, met at the Common to review the tree survey and consider options for the second phase of works, as recommended by Joe Jackson. A summary of their findings had been circulated prior to the meeting. It was agreed that contractors should be asked to quote for the works required, to be discussed at the March Meeting. Several questions had arisen from the meeting at the Common relating to land management and it was agreed that a separate sub-committee meeting should be arranged to discuss the issues raised in more depth. In the meantime, the Clerk was asked to forward on information from the previous Tree Warden relating to management of the Common to Cllr. Graham and Mrs. Benson-Colpi for info.

JG

JG/TC/
Chair/
Clerk

19/31 ON-GOING ISSUES IN STEEP MARSH

- Bollards – In Cllr. Hurst’s absence this item was deferred until the March Meeting;
- Water Leak at Pratts Lane – A letter has been written to Andrew Wood and Joe Lait at Hampshire Highways and copied to Russell Oppenheimer
- Noticeboard – Quotes are being sought for a new, larger, noticeboard.
- Kerbing – Hedges on the corner of Pratts Lane have now grown over the kerbing. This and the van which is parked opposite are causing problems for vehicles accessing the lane. It was agreed to chase this issue via Andrew Wood at Hampshire Highways, as no action appears to have been taken in response to the original concern raised.

Clerk

Steep Parish Council – Minutes of Parish Council Meeting – 4.2.19

19/32 MEETING DATES 2019 – A list of dates had been circulated prior to the meeting. It was agreed that the meeting in Steep Marsh should be held in October rather than July as previously.

19/33 DATE AND TIME OF NEXT MEETING – The next meeting of Steep Parish Council will be held on Monday, 4th March 2019 at 7.30 p.m.

The meeting closed at 9.25 p.m.