

DRAFT

STEEP PARISH COUNCIL

CHAIRPERSON: Mrs. Caroline Robinson

CLERK: Mrs. Jenny Hollington

Minutes of a Meeting held on 4th April 2011 at Steep Village Hall at 7.30 p.m.

Present: Caroline Robinson (in the Chair)
 Charles Gibson Richard Coles Terry Cook
 David Llewellyn Jenny Martin Nick Hurst

In Attendance: Jenny Hollington (Clerk)

There were no members of the Public present.

APOLOGIES: Fran Box, Jo Bell

- 11/32 MINUTES: The Minutes of the Meetings held on 7th March 2011 were agreed as an accurate record and signed accordingly.
- 11/33 DECLARATION OF INTERESTS – The Chairman reminded Councillors that any interests should be recorded as necessary.
- 11/34 PUBLIC COMMENT – There were no members of the public present.
- 11/35 CURRENT PLANNING APPLICATIONS

SDNP/50267/003	Change of use of stables to ancillary accommodation, office use and storage (revision to permission 50267/002)	The Lodge, Bushy Hill, Mill Lane, Steep GU32 2DL	No objection with comment
SDNP/25329/001	Internal alterations including refurbishment of kitchen and bathroom, external alterations to side elevation comprising a reduction of window size and formation of a door	Vine Cottage, Bell Hill, Petersfield, GU32 2DP	No Objection
SDNP/21242/029	Prune one oak and one ash tree	Brickyards Industrial Estate, Rockpits Lane, Steep Marsh GU32 2BN	Comments
SDNP/21901/004	Reserved matters pursuant to SDNP/21901/003 (allowed on appeal) two storey detached dwelling – appearance/landscaping/scale	Weatherbury, Stoner Hill, Steep GU32 1AG	Objection
SDNP/39564/002	Change of use from agricultural to garden use	The Birches, Rockpits Lane, Steep Marsh GU32 2BN.	No objection with comment

The Clerk received Planning Application SDNP/53296, Island Orchard, shortly before the meeting - documents had not been available for download. As comments are required at EHDC on 2nd May (before the next P.C. Meeting) it was agreed that the Clerk should forward the details to all Parish Councillors to enable them to look at the plans on-line - Charles Gibson will meet with Terry Cook and the Chairman to discuss the application.

11/36 APPLICATION FOR SHORT TERM RENT OF ALLOTMENT LAND IN RIDGE COMMON LANE

It was agreed that Mrs. Jenkinson could rent the allotment land in Ridge Common Lane for the summer months as usual, subject to it being required by the Parish Council. The Clerk will write to her explaining that the Parish Council will give her a month's notice if it is required.

11/37 FORTHCOMING ELECTIONS AND AGM

EHDC have confirmed that there are 15 candidates standing for election to Steep Parish Council and that there will therefore be an election. The names of the candidates will be available on EHDC's website on Wednesday. Following discussion it was agreed that each candidate should be asked to write a short "pen-portrait" of themselves in no more than 80 words by Friday, 15th April and that the Clerk will arrange for these to be published on the website, also encouraging people to come and vote!

It was agreed that the APM and AGM will follow the normal format as per previous years.

11/38 FINANCE –

Payments to the following were agreed: J. Hollington (salary and expenses), D. Hocking (Steep Common), HALC (membership) and Jackman & Sons (Steep Common)

Correspondence with regard to the Internal Audit was discussed. It was agreed that in view of HALC's advice that Parish Council's should use their recommended auditors, the Clerk should ask Ken Abraham (who is auditor for several local parishes) if he would carry out this year's audit.

It is very much hoped that James Plant, who has carried out the previous years' audit will continue to audit the Village Hall accounts.

11/39 DATE AND TIME OF NEXT MEETING – Annual Parish Meeting and AGM to be held on Tuesday, 10th May 2011 at 7.15 p.m. at the Village Hall

The Meeting closed at 8.50 p.m.