

STEEP PARISH COUNCIL

CHAIRMAN Mr Richard Coles

CLERK Mrs Bridget MacMillan
01730 261666

Minutes of a meeting held on Monday 4th July at 7.30pm at Steep Village Hall

Present: Richard Coles (in the chair) Terry Cook Philip Mileham
Peter Cruttenden Fran Box Charles Gibson
Caro Robinson

In Attendance:
Bridget MacMillan (Clerk)
Jennifer Gray (District Councillor)

There were 0 members of the Public

- 05/35 APOLOGIES
Maggie Owen and Michael Cartwright sent their apologies.
- 05/36 MINUTES OF THE LAST MEETING
The minutes of the previous meeting dated Wednesday 4th May were agreed as an accurate record.
- 05/37 DECLARATIONS OF INTEREST
Richard reminded the Councillors that any interests should be recorded.
- 05/38 RESIGNATION OF SUE ONSLOW AND CO-OPTION OF NEW COUNCILLOR
Bridget reported that no request for an election was made at EHDC in response to the public notice following Sue's resignation. The Council should therefore look to co-opt a new member as soon as possible.
- 05/39 DISTRICT COUNCILLOR COMMENT
Jenny Gray updated the Council on the Adhurst St. Mary planning application, saying that there was to be a meeting during the week to consider the bond being put forward. She would inform the Council when GOSE should be approached. Jenny raised the issue of active lifestyles for the over 50's. Bridget to contact the Lifestyle Officers again.
- 05/40 Revision of Member's Interests
Bridget reported that following her course in Winchester she had become aware that there was a mistake on several members' forms for the Register of Interests. Members were asked to ensure that they declared interest as trustee of SWMVC.
- 05/41 REPRESENTATIVES REPORTS
Common and Hangers: Terry reported that the meeting at Queen Elizabeth Country Park had been cancelled, as the Chair had not been appointed.
Peter reported that the view and seat on the other side of Stoner was now obliterated. Terry reminded the meeting that this area was under study from the Oxford University at this time and had to be left.
The play equipment on the Common had been repaired following a complaint. Caro and Charles agreed to reinvestigate the possibility of new equipment.

Footpaths: Bridget reported that she had had a complaint about the state of footpath no. 12 from Stoner Hill. Bridget to inform Barry Lockyer.

Roads: Caro reported a mixed reaction to the traffic management measures in Steep Marsh.

Steep Village Hall: Bridget reported that progress was being made with the application for the new style entertainments licence. Rachel Goodchild had attended the course to become a Personal Licence Holder and would hear the results later in the week. She was unhappy about the responsibility the position would hold in that she could be liable for fines or even a prison sentence should there be any public order problems. Village Hall Management Committee to meet and discuss possible alternatives.

05/42 PLANNING

Decisions Made (May5th – July 4th)

F.39719	Land at 9 Church Road	Outline Planning for Detached Dwelling	No Objection with comment	Permission
F.27898/012	Land to East of Garden Hill Cottage,	Relief of Condition 5 (hours of use) of F.27898/010 to allow livery users to use the sand school	Objection with comments	Refusal
F.21382/009	Steep Tennis Club	Installation of floodlighting to tennis courts (nos. 5 & 6)	Objection	Refusal
F.39801	Chynhale, Steep Marsh	Dormer to front.	No Objection	Permission
F.39284 F.39284/001	Greenlands, Stoner Hill	Single storey side extension after demolition of store and conversion of garage to inhabitable accommodation	No Objection with comments	Permission

Decisions Pending

F.20100/057	Bedales Schools	Outline Master Plan Proposals for Bedales Estate – Amended Scheme	Objection with comments
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New

F.39738/00 1	Land to east of Maewood, Mill Lane	Change of use from agricultural land to equestrian use with new entrance gates, hard standing and field shelter	No Objection subject to conditions
F.30820/00 7	Maewood, Mill Lane	Change of use from agricultural land to agricultural and equestrian use and retention of field shelter	

Bridget reported that she was still trying to get a meeting arranged with the Planning Department regarding the Bedales Masterplan. It was agreed to request this meeting formally by letter. Peter to draft.

05/43

FINANCE

Bridget informed the meeting that Paul Kennedy had finished his internal audit of the accounts for 2204/5 and was satisfied. The only point Paul had raised was the possibility of moving the current account to a bank with no monthly charge. Bridget reported that the Cooperative Bank has an account for Parish Councils, which has no banking charges and pays a small amount of interest. Bridget to investigate this and find out if any other banks would be willing to offer an appropriate account.

The Councillors agreed that Richard should sign the Statement of Assurance for the end of year accounts.

Bridget reported that the balance in the Portman Account stood at £11020.34 on the 1st July 2005

Bridget reported that the Save Steep Post Office and Shop accounts were now under the control of the Parish Council.

Councillors had received a copy of the draft financial regulations prior to the meeting. After a brief discussion it was agreed unanimously to adopt the regulations.

Bridget reported that she had donation requests from Steep Churchyard, Steep and Stroud Newsletter and asked if the Parish Council would like to donate to Home Start Butser after a garden party invitation to donate was missed. The Councillors agreed to the donations to Steep PCC but declined a donation to Home Start Butser at this time.

The following cheques were approved at the meeting:

800214	P. Cruttenden (website expenses)	£116.27
800215	B. MacMillan (Salary and Expenses)	£834.66
800216	B. MacMillan (course expenses)	£21.68
800217	Steep PCC (Churchyard)	£162.00
800218	Steep PCC (Newsletter)	£240.0
800219	P. Kennedy (Internal Audit)	£50.00

05/44

CORRESPONDENCE

Bridget reported that the following correspondence had been received

CAB – Invitation to AGM

An invitation to attend the AGM was declined by Councillors.

Bridget informed the meeting that she had telephoned the CAB to ask about donation requests and was told the Parish would receive one soon.

Notice of application for Licence on Harrow Inn

A notice had been received informing the Council of the intention to transfer the licence to Claire and Denise following the death of their mother last year.

HAPTC Small Grants Scheme

Terry agreed to show this letter to the Hangers Committee for consideration. Grants available for community projects to paths etc. It was suggested that there could be a new map of the Hangers and footpaths could be displayed for walkers. It was also suggested that the Parish notice board could be restored as it was becoming untidy. Richard to investigate costs.

05/45

Next Council Meetings –

Monday September 5th

Monday November 7th