

STEEP PARISH COUNCIL

CHAIRMAN Mr Richard Coles

CLERK Mrs Bridget MacMillan
01730 261666

Minutes of a meeting held on Monday 5th July 2004, at 7.30pm at Steep Village Hall

Present: Richard Coles (in the chair) Terry Cook Charles Gibson
Sheila Fairley Peter Cruttenden Caro Robinson Maggie Owen
Philip Mileham

Bridget MacMillan (Clerk)
Jenny Gray (District Councillor)
John West (County Councillor)

There was 0 members of the Public

04/43 APOLOGIES

Apologies from Tony Struthers and Sue Onslow

04/44 Richard welcomed Maggie Owen and Philip Mileham to the Parish Council and they signed their declarations of Office.

04/45 DECLARATIONS OF INTEREST

Richard reminded the Councillors that any interests should be recorded.

04/46 MINUTES OF THE LAST MEETING

The minutes of the AGM dated Thursday 13th May 2004 were agreed as an accurate record.

04/47 PHA

Peter reminded the Councillors of the meeting on Monday 12th July with Petersfield Housing Association (PHA). It was decided to form a smaller group of councillors to take control and move the project forward Caro, Peter, Philip and Terry agreed to do this. The councillors briefly discussed the bullet points suggested by PHA which had been distributed at the beginning of the meeting and decided to give these more thought and meet later.

Public Meeting on September 8th

Peter distributed a brief plan for the proposed public meeting. The councillors agreed the flow and direction the meeting should take. **Bridget** to check with Rachel to mount displays prior to the meeting. **Peter** to place further information in the Parish Magazine and liase with Bridget to produce posters for the event. **Bridget** to approach Gwil Williams to invite him to attend.

04/48 Public Comment

Prior to the meeting a member of the public had asked that the footpath between Hays Cottages and Island Farm be cleared.

Jenny Gray informed the meeting that the South Planning Committee had been shocked by the death of its chairman, David Clegg and that there may be some delays following the postponement of their meeting. She also informed the meeting that Hampshire County Council has been looking into the possibility

of running school buses to reduce traffic but this initiative was not backed by any funding.

John West asked the meeting if the new 'Hampshire Now' magazine had reached Steep and was assured that it had been. He asked if highways weedkilling had been affective in our area but no one had seen this carried out.

- 04/49 In response to the request regarding the footpath clearance Terry informed the meeting that he had been along the footpath and it was in real need of the hedge and underfoot clearance. It was agreed that a letter would be written to HCC requesting all footpaths be cleared on a 3 year and pointing out the immediate need for this one to be dealt with. Copy to be sent to John West. **Terry** to approach the land owner regarding the hedge.

Terry informed the meeting that the next Hangers Meeting at Q.E. Park was to be held on September 28th and Philip was invited to join him at this meeting.

Terry informed the meeting that storage was needed for the new village hall chairs whilst not in use. He proposed that the bin area be filled in and a door from the main hall be added to facilitate this. Councillors agreed to consider this after the meeting for decision at a later date.

04/50 STEEP TRAFFIC MANAGEMENT PLAN

Peter informed the meeting that following a meeting with Graham Clifford (HCC) a map of intended traffic management works had been received. Caro informed the meeting of the intended works in Steep Marsh but it was agreed that further work to build up verges would be needed to complete the work. Final decisions on colour of road markings and gateway design were to be made. The councillors agreed that they wished to see beige markings and ideally wooden gateways. Peter to discuss with Tony Struthers and also inform him of the proposed Harrow gateway which was not on the map.

STEEP VILLAGE LIAISON GROUP

Peter informed the meeting that they had agreed that the latest draft of the Bedales travel plan be submitted to EHDC. The liaison group has its next meeting on July 29th where a construction traffic management plan would be discussed and specific discussions on entrances and exits would be broached. Peter also informed the meeting that Bedales wish to squeeze all construction into one year for the teaching and admin. Blocks rather spread it over two. This will increase the construction traffic but over a briefer period of time.

Peter has met with Mark Taylor to show him proposals for the affordable housing and shop scheme. No specific objections were raised although ideas for a footpath for their students to use the shop would require further thought (security and integrity of site issues).

- 04/51 Terry informed the meeting that the Council had received a planning application for 23 Church Road. The council discussed the application and agreed they had no objection to it. Terry expressed concern that the local planners seemed to be ignoring the Steep Village Design Statement and there appeared to be a lack of consistence in their decisions. Caro questioned this

also in regard to the recent refusal in Steep Marsh. Jenny responded that this was a case where the look of the row of houses would become unacceptable. Peter suggested a letter be written to the planning department to express concerns that the parish was being ignored. **Bridget** to draft.

04/52 **Decisions Made (March – July 2004)**

- F.31482/004 The Studio, Ashford Chace – Two storey extension - No Objection - Permission
- F.20100/053 Bedales School – 2 New buildings for Teaching and Admin. Parking and landscaping after demolition of existing. – Object with Comments - Permission
- F.32133/008 Petersfield Golf Club - Change of Use of Outbuildings to cloakrooms, staff and stores. – No Objection with reservations - Permission
- F.20100/056 Bedales Master Plan – Objection with comments -Withdrawn
- F20100/054 Bedales – Internal alterations to Lupton Hall – No Objection - Refused
- F.20100/055 Bedales School – Detached building for use as a drama office. – No Objection - Permission
- F.38733 Chauffeurs Cottage – London Road, Petersfield. Single Storey Extension with glass link. Single storey extension for Utility room – No Objection - Permission
- F.29289/008 Coppicefield Cottage, Ridge Common Lane. – Replacement Office/garage – No Objection with comments - Refused
- F.38455 Hop Barn, Steep Marsh – Conservatory to rear. – No Objection – Permission
- F.33377/001 Taylors Copse, Steep Marsh – Stables, replacement garage and log store after demolition of existing – No Objection – Permission
- F.39032 61 Church Road – Garden Shed/Store – No Objection - Permission
- F.24062/001 Oakhurst Farm -Single Storey Extension to Front - No Objection - Permission
- F.38917 4, Nine Acres, Steep Marsh - Two storey side extension and new vehicular access- No Objection - Refusal

Decisions Pending

- F.33708/005 **Harrow Field** Monopole, 16.7m high. 3 Antennae, radio equipment, post and rail compound - Objection
- F.20324/018 **Dunannie School** Single Storey Extension to provide one classroom - No Objection
- F.26740/002 **33 Church Road** Single Storey Extn. to north elevation. Single Storey Extn. for storage and chimney to West Elevation. Porch to front after demolition of family room - No Objection
- F.39183 **2, Collyers Cottages, Ridge Common Lane** Detached double garage - No Objection
- F.31241/10 **Bowyers, Steep Marsh** Certificate of lawful use for continuing use of stable block and horse walker - No Objection
- F.20877/002 **Marshlands, Steep Marsh** Detached garage following demolition of existing - No Objection

New

- F.39270 **23, Church Road, Steep** Two storey extension to rear and pitched roof single storey extension to side
- F.39164 **Island House, Steep** - Rear Conservatory
- F.31965/002 **Kips Field, Church Road** - Detached Outbuilding

04/53 FINANCE

Bridget informed the meeting that Paul Kennedy had finished his internal audit of the accounts for 2203/4 and was satisfied. The only point Paul had raised was the possibility of moving the current account to a bank with no monthly charge. Peter and Bridget to investigate. Peter pointed out that the councillors had completed a risk assessment but that his would be due for a revisit at the next meeting.

The Councillors agreed that Richard should sign the Statement of Assurance for the end of year accounts.

Bridget informed the meeting that the Portman Account stood at £8171.34

The following cheques were approved at the meeting:

800171	B. MacMillan Salary +expenses	£708.90
800172	Steep PCC (Newsletter)	£230.00
800173	Steep PCC (Churchyard)	£155.00

A donation request from The Winged Fellowship was declined on this occasion.

04/54 Peter informed the meeting that HCC are sponsoring awards for Hampshire web sites and that after discussion with Bridget and Phil Morris (web site manager) he had nominated Steepvillage.com in 2 categories, Parish Councils and Rural Communities.

He also informed the meeting that Phil would be on assignment in Iraq from August and a substitute manager would be needed. He asked the councillors for suggestions for a replacement.

Bridget informed the meeting that Gwil Williams had sent a draft district cycle plan and explained where Steep fitted in to this. Peter to consider the proposals.

Bridget informed the meeting that she had received a survey from East Hampshire Safety Partnership and invited Councillors to fill in if they wished.

Bridget informed the meeting that she had received notice of a training course for new councillors and passed the details on to Philip and Maggie.

Caro added that she had received the quote for the play equipment and Charles asked if the councillors wished for him to go ahead and apply for grants relating to this. Council agreed unanimously for him to do this.

04/55 Next Council Meeting – Monday 6th September at 7.30pm.