

## **STEEP PARISH COUNCIL**

**CHAIRMAN** Mr Richard Coles

**CLERK** Mrs Bridget MacMillan  
01730 261666

Minutes of a meeting held on Monday 1<sup>st</sup> Nopvember 2004, at 7.30pm at Steep Village Hall

Present: Richard Coles (in the chair) Terry Cook Philip Mileham  
Peter Cruttenden Maggie Owen Caro Robinson  
Sue Onslow

Bridget MacMillan (Clerk)  
Jenny Gray (District Councillor)  
John West (County Councillor)

There was 0 members of the Public

04/71 **APOLOGIES**

Charles Gibson sent his apologies.

04/72 **DECLARATIONS OF INTEREST**

Richard reminded the Councillors that any interests should be recorded.

04/73 **MINUTES OF THE LAST MEETING**

The minutes of the AGM dated Monday 6<sup>th</sup> September 2004 and Monday 4<sup>th</sup> October 2004 were agreed as an accurate record.

04/74 **MATTERS ARISING**

October 4<sup>th</sup> **Shop and Post Office**

A report from Peter was distributed summarising the main points raised at the October 4<sup>th</sup> meeting, his understanding of the Council's position on them and any action which had been taken to explore points raised. Jenny Gray informed the meeting that the District Planners would not accept 10 units as this was over-development of the site. As this had not been brought to the Councillors' attention at a previous meeting with Jeremy Heppell from EHDC or in correspondence with them it was decided to hold any further discussion or decision until after the meeting which PHA have been trying to set with EHDC.

04/59**Co-option of Councillor**

Councillors were informed that Fran Box agreed to put her name forward for co-option on to the Council. Councillors agreed to this unanimously.

04/75 **PUBLIC COMMENT**

There was no public comment.

John West reported that the Boundary Commission has added the Petersfield name to the Butser and Hangers areas as requested. The names of the two areas will now be 'Petersfield Butser' and 'Petersfield Hangers.'

He requested that the proposed date of the AGM be changed, as May 5<sup>th</sup> was County Council Election Day and quite probably that of the general election.

**Bridget to action**

Richard told John that patching work on the roads carried out by the ‘jet-patch’ system was already failing after just 3 weeks. Terry expressed his concern that this type of patching had also widened the road in places rather than maintaining the verges. John suggested that the roads representative write to the Highways department and copy it to him to report these failures. Peter reported that the patch in his part of Mill Lane was good.

Peter told John West that as part of the traffic initiatives underway in Church Road a meeting with Graham Clifford was planned. Peter said that as it was an important issue he would like to involve John West if no progress is made. John West agreed to attend the meeting itself.

Jenny Gray reported that the planning application for 23 Church Road would go to Committee on Thursday 4<sup>th</sup> November and the planning application for Adhust St. Mary’s was not yet resolved.

04/76 Data Protection Policy

Bridget informed the meeting that the Parish Council had now been entered on to the register with the Information Commissioner. As part of this process a draft policy had been circulated to councillors prior to the meeting. Peter assured Councillors that only those holding information on Computer relating to members of the public were affected. Members accepted the policy.

REPRESENTATIVES REPORTS

04/77 Common and Hangers

Terry reported that double gates had been erected leading from the school to the common despite the Parish Council agreeing to a single wicket style gate last year.

**Terry to talk to Rollo Wicksteed.**

Richard reported that he had received a request from the Church Council for a sign to be placed, at their expense, on the Common gates opposite the church asking people not to park there as it stops cars using the turning circle outside the church. Councillors agreed.

**Richard to inform Anthony Littlejohn**

Terry reported that the Hangers Meeting with HCC had been constructive and thanked John West for all his work in fostering the good relationship between the Hangers Committee and HCC.

- a) Silt trap was not done yet but would be done – Ashford Pond
- b) Clematis and Old Man’s Beard would also be done – North of Pond
- c) On the previous ‘work day’ the perimeter of Jacks Meadow was widened.
- d) More monitoring of the dogwood spraying on Juniper would be carried out.
- e) Permission has been given for a seat in Memory of Ellen McCutcheon half way up Butterfly-Walk, which was a favourite place for her.
- f) HCC has agreed to clear the old scrub from Shoulder of Mutton, as this is not a useful habitat for butterflies.
- g) HCC have agreed to allow more self-seeding on little Shoulder and to limit the sheep grazing.
- h) Ridge Hanger seat will also go ahead.

Philip reminded Councillors that under the new boundary arrangements a new County Councillor would be working in the Hangers area.

04/78 Footpaths

Sue reported that she had written to Barry Lockyer with the updated list of footpaths for annual cutting.

04/79 Roads

Councillors reported blocked drains in Mill Lane and the grip on Ashford lane by The Studio as not working. **Caro to action.**

Caro reported that there was a water problem on the A272 at Westmark where the topsoil had been removed from fields adjacent. As this is inside the parish boundary Caro will write to the Highways department.

Caro also reported that she had been approached for Parish Council support of a protest about the traffic noise from the A3 for Steep Marsh residents and a request for a quieter road surface to be laid. Councillors agreed that this was appropriate.

04/80 PLANNING

**Decisions Made (September - October 2004)**

F.31241/10 **Bowyers, Steep Marsh** Certificate of lawful use for continuing use of stable block and horse walker - No Objection - Permission

F.27898/01 **Mill Meadow Farm** -Relief of condition 3 of F.27898/005 to enable ADDITIONAL (not commercial) use of the sand school -No Objection, subject to conditions – Committee October – Permission subject to conditions

F.29509/003 **The Cricketers** - 2 storey rear extension for an internal staircase – in addition to the permitted scheme - No Objection - Permission

F.31244/001 **45, Church Road** - Single Storey Extension to rear - No Objection - Permission

**Decisions Pending**

F.30928/020 **Adhurst St Mary** – Listed building application as below

F.30928/021 **Adhurst St. Mary** - Alterations to existing building to create a hotel, 12 new dwellings and garage block. Leisure facilities and associated parking – Objection

F.39270/001 **23, Church Road** - 2 storey extension - Objection  
Pre-decision amendment – Reduction in size of extension - Objection

**New**

F.20228/012 **Elmwood, Steep Marsh** -Variation of condition 2 of planning permission F.20228/005 - No Objection

F.26264/006 **Natterjacks, Steep Marsh** - Change of use of land (part stable yard) to tennis court with 2.75m high chain link fence. -No Objection subject to conditions

F.28205/002 **18, Hays Cottages** - Two Storey Rear Extension

F.39501 **Oakdale, Ridge Common Lane** -Two storey extension to rear (after demolition of existing single storey) - No Objection

F.34504/001 **Upper Ashford Lodge** - Front Porch

F.36287/002 **1, Collyers Cottage, Ridge Common Lane** - First floor extension

04/81 FINANCE

The Audit Commission had agreed the Annual Return with no comment or action necessary. Councillors congratulated Bridget on her work.

It was agreed to pay the internal auditor £50.00 for his work.

Councillors had received the seven-month figures prior to the meeting. Bridget highlighted that interest for the first half of the year on the HCC loans scheme stood at £318.06, which was an increase on expected returns. Councillors agreed that spending was on track for the year and thanked Bridget for the report.

The following cheques were approved at the meeting:

800203	Audit Commission	£141.00
800204	Paul Kennedy (internal Audit)	£50.00

04/82 CORRESPONDANCE

The following correspondence has been received:

EHDC Chairman's Visit

Ken Graham has indicated he would like to attend a parish meeting. **Bridget** to write to his office with a list of dates.

David Llewelyn – Richard reported receiving a letter concerning the Bridget's draft minutes for the meeting on October 4<sup>th</sup>. As David had then distributed these draft minutes to others there were several responses regarding this matter. It was agreed that it was not appropriate to negotiate wording of minutes with the public but that the comments made at the meeting had been heard and feelings expressed at the meeting had been taken on board. Bridget to write to correspondents, thanking them for their comments and to reassure them that the points raised will be considered.

**Next Council Meetings** – Monday January 10<sup>th</sup> – 7.30pm

Monday March 7<sup>th</sup>

Thursday May

Monday July 4<sup>th</sup>

Monday September 5<sup>th</sup>

Monday November 7<sup>th</sup>