

STEEP PARISH COUNCIL

CHAIRMAN Mr Richard Coles

CLERK Mrs Bridget MacMillan
01730 261666

Minutes of a meeting held on Monday 13th January 2003, at 7.00pm at Steep Village Hall

Present: Richard Coles (in the chair) Terry Cook Peter Cruttenden
Charles Gibson Rollo Wicksteed Sue Onslow

Bridget MacMillan (Clerk)

Tony Struthers (Co-ordinator of Steep Traffic Management Group)

There were no members of the Public

03/01 APOLOGIES

Caro Robinson, John Venning and John West sent their apologies.

03/02 MINUTES OF THE LAST MEETING

The minutes of the last meeting dated Monday 4th November 2002 were agreed as an accurate record.

03/03 MATTERS ARISING FROM THE LAST MEETING:

Minute 02/71 Peter informed the meeting that following a sub-committee meeting relating to the Proposed Housing Needs Survey changes were suggested to John Lancaster who has now sent him a revised and shortened survey with most suggestions taken on board. A further sub-committee meeting (comprising **Peter, Richard Terry, Sue and Charles**) to be arranged to consider the changes made. **Peter** to then discuss these with John Lancaster.

03/04 PUBLIC COMMENT

There was no Public Comment.

03/05 REPRESENTATIVE'S REPORTS

Allotments

No comment

Common

No comment regarding the Common but Richard informed the meeting that the Millennium Oak Tree and Plaque has now been planted in its position at Hays Cottages.

Footpaths

Sue reported two damaged stiles in the parish. **Richard** to mend.

Roads

Terry informed the meeting that Caro is compiling a list of current potholes for Mr. Jackson (title) Terry to report concerns to Caro regarding the state of the road in Ashford Lane.

Tony Struthers has agreed to tackle the issue of Church Road - the problems which resulted in the poor conditions around North Field Cottage and The White Cottage during the recent weather. **Tony** to contact the Area Surveyor.

Steep Traffic Management Plan:

Tony reported that he and Rollo had met with Mrs. Wilson, Head teacher of Steep Primary School and will work with her on the traffic management plan with regards to the need of a footpath. **Peter** to contact Bedales once work on the plan is underway. **Tony** to report his progress to the next meeting.

Bus shelter: Richard has seen the Bursar of Bedales, Mark Taylor, regarding the site of the bus shelter which has been offered free of charge. Bursar believes the matter needs to be put before the Governors and Charity Board. Offer to be kept open over into February but **Rollo** to speak to Bursar to clarify what we need of Bedales and to try to speed things up.

Steep Village Memorial Club

Richard reported that during the New Years Day celebrations a kitchen worktop was damaged. It was felt that this was a matter for the Steep Village Memorial Club to deal with and **Richard** will tell David Llewelyn.

Planning

It was agreed that at least half the members of the Parish Council should be consulted, at least by telephone, where applications were to be objected to or have comments attached to a no objection decision.

Planning Decisions (November 2002 to January 2003)

F.37234	17 Burntash Cottages – New Shed – Permission
F.25494/002	Woodbourne, Steep – Extension and detached garage – Refusal
F.32292/003	The Barn, Lower Adhurst Farm – Tennis Court –Permission
F.3 6447/001	The Barn, Steep – Covered swimming pool, garage –Permission
F.26346/007	73 Church Road – Renewal of planning permission – Permission
F.27772/007	Oakwood House, Steep Marsh – Detached Garage – Permission
F.31184/004	75a Church Road, Steep – Pruning of tree – Consent
F.37458/001	47 Church Road, Steep – New House – Objection, revised - Permission

Decisions Pending

F.26264	Natterjacks – 2 storey extension – Refused – Appeal received
F.37081/001	Westmark Cottage – 2 storey extension and barn – No obj
F.34291/008	Ashford Farm – Detached agricultural dwelling – Objection – awaiting legal agreement
F.30928/019	Adhurst St Mary – New hotel – No Obj with Comments
F.37453	Meadowlands, Steep Marsh – Garage conversion – No obj
F.29509/002	The Cricketers, Steep – Two storey side extension – No objection with comments (discussed at meeting).

New

- F.35044/003 Rose Cottage, Steep Marsh – Pitched roof porch to side – No Obj.
F.23875/001 Downgate Villa, Steep Marsh – Conservatory
F.27994/022 Upper Downgate Farm – Change of use – sand School – No Obj.
with comments
F.30820/004 Maewood, Steep – 2 storey extension – No Obj

F.20461/003 Applewood, Steep – Conservatory to rear – No Objection
F.21792/014 Ashjay Barn, Steep Marsh – Triple garage with Accom. over,
conversion of current garage to accomm. + glazed walkway – No
Obj. with comments.

03/06 FINANCE

Bridget informed the meeting that the final invoice relating to the audit for 2001/2 had been received and was now outstanding. Cheque approved..

The Precept Notification from EHDC has been received and the draft budget proposals (sent out with the agenda) were considered The budget was approved it was unanimously agreed to raise the precept by £1000.00 to £7000.00 to cover the additional costs of the election, clerk’s salary, and possible insurance rises. **Bridget** to forward the Notification to Financial Services at EHDC.

Bridget reported that a request from East Hampshire Victim Support for a donation has been received. The request was declined. **Bridget** to write informing them of the decision.

Peter informed the meeting that the Millennium Commission has additional funding available. It was agreed after discussion to ask Maggie (?) to progress with the proposed Film Club and to make the application to the commission. **Richard** to talk to Maggie. **Peter** has offered help in wording the application to best benefit.

Bridget Informed the meeting that the balance of the Portman account as at 13/11/02 (the latest statement she has in the file) stood at £19,462.72

It was agreed unanimously to make Bridget a signatory for the portman account and to allow her to be the correspondence contact for the Portman.

The following cheques were approved at the meeting :

800128	All Saints Church (Newsletter)	£200.00
800129	Haptc (New Clerk’s Training Day)	£ 30.00
800130	Audit Commission (Audit 2000/2001)	£380.70
800131	SLCC (Annual Subs)	£ 48.00

03/07 CORRESPONDENCE

District and Parish Elections

Bridget Informed the meeting that this letter had actually been dealt with at the last meeting and had remained in the file by mistake.

Open Space Survey

Bridget informed the meeting that she had received a questionnaire relating to the recently received Open Space survey information pack. Several mistakes were noticed immediately and **Rollo** agreed to draft the response. **Bridget** to then forward these to EHDC.

EHDC Local Plan/ Urban Capacity Study

Bridget has received the documents relating to the Pre-Inquiry changes to the Second deposit draft of the East Hampshire District Local Plan: second review. **Charles** to consider them.

EHDC – Electoral divisions

A copy of Hampshire County Proposals for new county Electoral divisions (2006) has been received. **John West** to update the Councillors at the next meeting.

HAPTC Consultation – elections 2004

Letter received inviting comments for election date changes in 2004 to be sent to ODPM by 31st January. As this does not affect Steep Parish - No action required.

03/08 DATE AND TIME OF NEXT MEETINGS

Monday 3rd March 2003 – 7.30pm

Wednesday 14th May 2003 – 7.15pm – AGM and Annual Parish Meeting.