

- 12.2. The RFO shall insure that all new risks are added to existing insurance.
- 12.3. The RFO shall keep a record of all insurance effected by the Council and the property and risks covered thereby and annually review it.
- 12.4. The RFO shall be notified of any loss liability or damage or of any event likely to lead to a claim.
- 12.5. All appropriate employees of the Council shall be included in a suitable fidelity guarantee insurance.

13. REVISION OF FINANCIAL REGULATIONS

- 13.1. It shall be the duty of the Council to review the financial regulations of the Council from time to time and to make such changes as the Council considers are required.