

DRAFT

STEEP PARISH COUNCIL

CHAIRMAN: Jim MacDonald

CLERK: Jenny Hollington

Minutes of a Parish Council Meeting held on Monday, 1st April 2019 at 7.30 p.m. at Steep Village Hall

Present: Cllrs. Jim MacDonald (in the Chair) Peter Cruttenden Terry Cook
Chris Laycock Jeff Graham Simon Bridger

In Attendance: Russell Oppenheimer, County Councillor
Nick Drew, District Councillor
Jenny Hollington, Clerk

There were no members of the public present at the meeting

Minute	Item	Action
19/56	<u>APOLOGIES</u> – Apologies had been received from Cllrs. Kate Ashfield and Nick Hurst	
19/57	<u>MINUTES</u> – The Minutes of the Parish Council Meeting held on Monday, 4 th March and the Extraordinary Meeting held on 25 th March were approved and signed	
19/58	<u>DECLARATIONS OF INTEREST</u> – The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda - none declared.	
19/59	<u>PUBLIC COMMENT</u> – None	
19/60	<u>COUNTY COUNCILLOR’S REPORT</u> – Cllr. Oppenheimer reported that a camera and signage is to be installed at the Stoner Hill layby to deter the regular fly-tipping which occurs at this point. The Chairman thanked the County Councillor for his support and assistance on this matter. The County Councillor’s full report is appended to the minutes.	
19/61	<u>DISTRICT COUNCILLOR’S REPORT</u> – Cllr. Drew said that EHDC has a zero litter and dog fouling policy and the scheme has proved very successful. He confirmed that if there are areas of concern within the parish (e.g. Stoner Hill), officers can be asked to include these within their schedule. EHDC continue to work work hard to keep costs down and help and support local people where possible via advice and funding support and Cllr. Drew urged residents to get in touch with him for advice/signposting if needed – nick.drew@easthants.gov.uk .	
19/62	<u>PARISH COUNCIL WEBSITE AND E-MAIL SOLOUTIONS</u> – A response to the advert for a new website manager to take over from Ray Street has been received. The applicant is willing to take on the role for Steep (as well as Stroud and Sheet Parish Councils) at a slightly increased cost of £25 per month. It was agreed to trial an initial period of 6-months whilst an up-grade to parish council website is considered further. The P.C. specific e-mail solution based around Microsoft Office 365 Business Essentials is currently being rolled out and all Councillors will soon have their own more workable @steep-p.c.gov.uk e-mail address to provide secure e-mail and storage to keep Council correspondence separate from personal e-mails and meet GDPR compliance requirements	
19/63	<u>FINANCE</u>	

- (a) The bank reconciliation to 10th March was approved and signed
- (b) Cheques for April payment were approved as follows:

Chq No.	Amount	Payee	Service
100245	£25.20	Petersfield Town Council	Dog Bin - Steep Common
100246	£670.39	J. Hollington	Clerk
100247	£440.00	N. Rook-Blackstone	Lengthsman
Total :	£1,135.59		

- 19/64 COMMUNITY ACCESSIBLE DEFIBRILLATOR – Cllr. Laycock reported that he has arranged to meet with a Sheet Parish Councillor who organised the defibrillator at Sheet to discuss details of their defibrillator and installation. CL

- 19/65 LENGTHSMAN – Cllrs. Laycock and Martin will arrange to meet the new Lengthsmen, Frank Spooner and Bill Robinson, to show them around the parish and explain the types of work that will be required. The initial work schedule will include clearing the grips on the Hangers Way as it passes down through the Common, clearing the mud on the Shipwright’s Way, clearing the ditch outside Cobblers in Mill Lane, and clearing the brambles around the play equipment on Steep Common. CL/JM

- 19/66 STEEP COMMON – Cllr. Graham reported that a very useful sub-committee meeting had taken place to discuss a management strategy for the Common and woodland. A further meeting with Pete Durnell, Senior Ranger at HCC, has also been arranged for 24th April to seek his advice in managing open spaces. Work progresses on obtaining quotes for the remaining tree work (as specified in the Tree Survey carried out in 2018) and adjacent landowners will be written to re. the trees identified on their land. The Clerk was also asked to write to the bonfire group to ask them to clear up the bonfire area as sharp metal items have been left (screws, nails, etc.). Clerk

The Hawthorn whips which will now mark the boundary of the Parish Council land have been dug in and appear to be thriving. Considerable thanks are due to Cllr. Graham and the Tree Warden, Teresa Benson-Colpi for their hard work on the Common.

- 19/67 ROADS AND TRAFFIC –
 - Phase 2 Traffic Management Scheme** – The Roads and Traffic Sub-Committee met to discuss the next steps in reducing speed through the parish - notes from the meeting and maps showing proposals had been circulated prior to the meeting. Joe Folland, the HCC Traffic Engineer had advised the sub-committee to include as much detail as possible into the plan to avoid having to resubmit further proposals (there is an initial cost for plans to be drawn up via the Community Funded Initiative Scheme) – therefore the proposed scheme contains many elements for inclusion and costing but not all will be affordable. Cllr. Laycock explained the proposals in detail. The plan includes: additional signage as you come down Stoner Hill to warn drivers they are about to enter a 40 mph zone, extended white lines at the Ashford Lane junction to Stoner Hill and the Coach Road to improve sight lines for emerging vehicles and walkers, horse riders, etc., Village Gates at Island and outside Dunhurst to remind drivers they are entering a village, consideration to creating a path (as at Bramdean) on the verge to aid pedestrian access to footpath 12 off Stoner Hill, kerbing from Hayes Cottages to protect pedestrians, a visual pedestrian crossing from Park Lane, and 30 mph repeater signs in Church Road. In addition, 3 sites have been identified for a speed indicator device - initially the Parish Council will follow up on the loan scheme organised by EHDC to trial a speed limit reminder sign. CL/
Clerk

Consultation with parishioners will be required on the proposals above and it was agreed to submit the CFI application, and consult residents on the proposals once costs and design have been received.

Clerk

Both the District Councillor and County Councillor said they welcomed the proposals and offered financial support for an approved scheme in due course.

Speedwatch Up-date - Cllr. Graham reported that enthusiasm remains high amongst the Speedwatch team. They continue to work hard and in the past month 15 volunteers had carried out 12 sessions of speedwatch. The team have noted that the new dragon's teeth appear to have halved the numbers of offenders as they enter the parish from Stoner Hill, but the stretch along the C18 at The Lodge is still proving a problem area (40 – 50 offenders are regularly caught within an hour). New sites are being sought on Church Road to enable the volunteers to monitor speed from more varied locations. The Police give regular feedback on the numbers of letters, visits that have resulted from the Speedwatch sessions and this is very encouraging.

Leaf Sweeping – Nothing further has been heard from EHDC about when the lanes will be swept – Cllr. Drew confirmed Steep are on the list and said that he would check where they are on the list.

19/68 FOOTPATHS – Cllr. Martin will chase up the works to improve Footpath 13 and report back JM

19/69 CORRESPONDENCE

- E-mail correspondence from a resident of Ridge Common Lane concerned about the condition of the lane and verges was discussed – the Chairman and Cllr. Laycock will meet to look at this issue in more depth (there are drainage and subsidence issues involved) and will consult with the local traffic engineer to discuss solutions.
- HALC – The timetable and guidance for the election of SDNPA parish representative was noted. Doug Jones is the current representative for East Hampshire parish and town councils and he has confirmed that, if eligible, he is prepared to stand again in this role.

Chair
CL

19/70 ELECTIONS – Candidates were reminded of the deadline for nominations which is 4.00 p.m. on Wednesday, 3rd April.

19/71 NEWSLETTER ITEMS – An up-date on the SDNPA Local Plan will be included in the May newsletter

PC

19/72 MEETINGS ATTENDED

HCC Workshop (Highways and Transport) – The Chairman and Cllr. Laycock had attended this meeting on behalf of Steep P.C. and reported that the event had been very informative - the presentation by Skanska representatives had been particularly impressive.

EHAP&TC – The Chairman reported that District Council and SDNPA Officers had attended the meeting to explain and answer questions on the application process for S.106 and CIL monies and this had been very useful.

19/73 ANNUAL PARISH ASSEMBLY – The details for the Annual Parish Assembly were confirmed – Tuesday, 7th May at 7.00 p.m. at Steep Village Hall - Laura Tong, a Ranger with SDNPA will speak on Local Wildlife Projects.

19/74 DATE AND TIME OF NEXT MEETING – The next meeting of Steep Parish Council will be the AGM on Monday, 1st May 2019 at 7.30 p.m.

The meeting closed at 9.30 p.m.

