



Councillors are hereby summoned to a meeting of Steep Parish Council for the transaction of business set out below.

D Rodgers

Dawn Rodgers, Clerk to the Council, 28th February 2023

Email: clerk@steep-pc.co.uk

AGENDA

1. **Apologies for absence**
2. **Declarations of interests:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter.
3. **Approval of Minutes:** to approve the minutes of the meeting held on 6th February 2023
4. **Public Comment**
5. **Parish Council Meetings:** to review meeting management and agree changes
6. **Land at Church Road:** to receive an update
7. **Steep Village Hall:** to receive a report from the Trustee Working Party
8. **Grant application:** to consider the application from Steep Village Hall Trustees
9. **Church Road Traffic Management Working Party:** to decide a way forward
10. **County Councillor Report**
11. **District Councillor Report**
12. **Ashford Hangers:** to receive an update
13. **Clerk's report:** to receive a report from the Clerk
14. **Traffic Management Working Party:**
 - (a) To receive an update on Speedwatch and SID
 - (b) Village Gates – to approve the design
15. **General Roads and Traffic:** to receive a report from Cllr Holmes
16. **Finance:**
 - (a) To approve the bank reconciliation for February
 - (b) To approve cheques for March payment
17. **Audit 22-23:** to review and approve the following documents:
 - (a) Risk Register
 - (b) Standing Orders
 - (c) Statement of Internal Controls 22-23
 - (d) Financial Regulations
 - (e) Asset Register 22-23
18. **Steep Common:** to receive an update on works
19. **War Memorial:** to receive quotes re tree works and agree a contractor
20. **Annual Parish Assembly 2023:** to agree the date of Monday 24th April 2023, and discuss and agree arrangements
21. **AGM:** - To agree the date of Monday 15th May 2023
22. **April Parish Council meetings:**
 - (a) to agree the cancellation of the April Parish Council meeting on 3rd April 2023
 - (b) to change the date of the May Parish Council meeting to Wednesday 3rd May 2023
23. **Correspondence received:** (previously circulated)
 - (a) SDNP Local Plan –Settlement assessment, Open Space assessment, Parish Priority Statements
 - (b) Loose dogs on Ashford Hangers
 - (c) HALC – King's Coronation Saturday 6th May 2023
24. **Date and time of next meeting:** Monday, 3rd April 2023 at Steep Village Hall at 7.30 pm.